The following instructions pertain to the Dirt, Gravel and Low Volume Maintenance Program Contract. These instructions are to act as a guide only. Note that all fields are required unless indicated otherwise.

It is strongly recommended project participant and Conservation District representatives hold an on-site meeting to complete this contract.

Header Information:

- **Contract #** – The contract number as assigned by the DGLVR GIS Mapper.
- **_________ County** – The County the road project in question is within.
- **And _____________** – The recipient of the Dirt, Gravel, and Low Volume Road Maintenance grant (Project Participant)

Date and Participant Section:

- **_____ day of ________, _____,** – The numerical day (i.e., 22nd), the month (i.e., May), and year (i.e., 2014) the contract is awarded.
- **_________ County** – The County the road project in question is within.
- **And _____________** – The Project Participant.

(1):

- **_________ will** – The Project Participant.
- **Specified portions of __________** – The name and identification number of the road in question. List both if available.

(6):

- **$ __________** – The total amount to be funded for this project.

(7):

- **district to __________** – The Project Participant.

(13):

- **_________ days** – The number of days' notice the Conservation District requires prior to the start of construction.

(14):

- **no later than __________** – The expected completion date of the project.

Finalizing the Contract:

- **For the District**
  - **Signed** - The signature of the Conservation District representative.
  - **Date** – The date the Conservation District representative signed the Contract.

- **For** – The Project Participant.
  - **Signed** – The signature of the Project Participant representative.
  - **Date** – The date the Project Participant representative signed the Contract.