Dirt Gravel and Low Volume Road Program

## WEBINAR

# DSA Season

3/21/24 Starts at 9am Dave Morrison- CDGRS Steve Bloser - CDGRS www.dirtandgravelroads.org

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Audio via Phone if needed: 646-876-9923 Webinar ID: 987 5482 6192

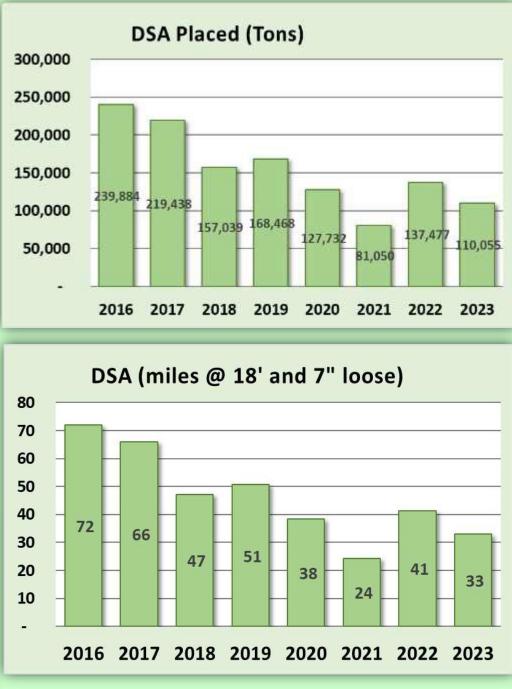




### **Driving Surface Aggregate**

- Placement Season April through September
- 110,000 tons placed in 2023 (SCC funds only)
- @ \$40 a ton, that's \$4.4 Million or roughly 25% of overall DGR roject spending





### **DSA Season Prep**



- Primer and reminder for DSA placement season starting April 1
- Discussion of new DSA Project Checklist

### **RESOURCES:**

**DSA Certification:** 2 page DSA certification form

**DSA Specification:** Material & Placement specs

**DSA Handbook:** More in depth DSA explanation - Includes Request for Quote - more details to come

All can be found on the CDGRS website including this webinar.

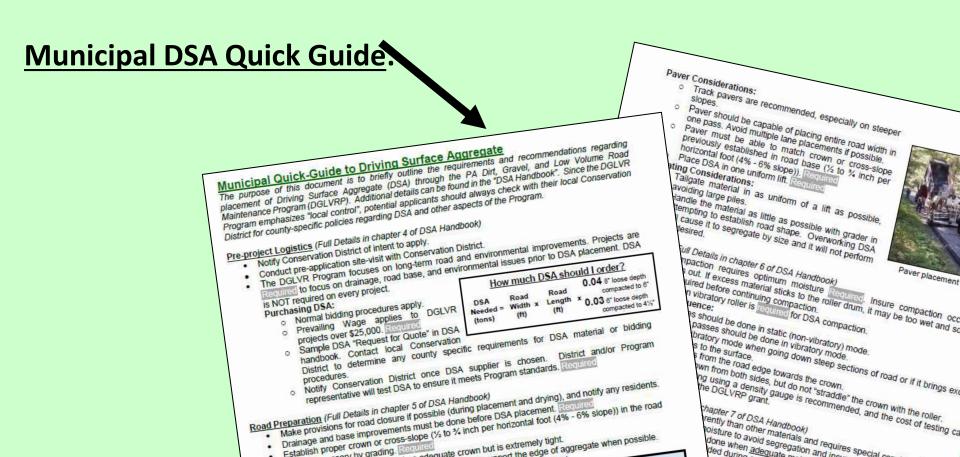
#### DSA Season Prep

#### Resources

### **DSA RESOURCES:**

#### **DSA Handbook: More in depth DSA information**

- includes Request for Quote
- www.dirtandgravelroads.org



### **Reminder: 2023 DSA Changes:**

### <u>Material</u>

• Slight gradation change. #200 11%-15% (17% if PI <2)

### **Placement**

- Placement Season April 1 through September 30 unless approved by SCC – NO GUARANTEE!
- Paver must place DSA in single pass (paver still not required for jobs less than 500 tons)

### **DSA Season Preparation**

### **DSA Use and Overuse**

- When DSA is used as part of a project, it should be the <u>very last</u> <u>phase of the project.</u>
- DSA alone does not constitute a comprehensive DGLVR Program project.



### Purchasing DSA with DGLVR Funds:

- DSA must be independently sampled and tested
- 30-day notice time required for testing if CDGRS is doing the sampling.
- Help from Center is also available for testing or placement on request.

Help

placer

### Purchasing DSA with DGLVR Funds:

- DSA <u>must be independently sampled and tested</u>
- 30-day notice time required for testing if CDGRS is doing the sampling.

30 day notice is a minimum

Notify as soon as supplier is known

- Supplier needs time to make entire pile
- Time for sampling
- Time for testing
- Potential time for failures

### How to sample a DSA pile

 Sampling and testing must be done <u>on the (entire)</u> <u>specific pile that is supplying your project</u>

### How to sample a DSA pile

- Sampling and testing must be done <u>on the (entire)</u> <u>specific pile that is supplying your project</u>
- Sample the full pile required for your project, if your project requires 5,000 tons, it must be a 5,000-ton pile.
- Quarries must produce DSA piles in advance of delivery in order to allow time for sampling and testing
- Labs can get backlogged in construction season

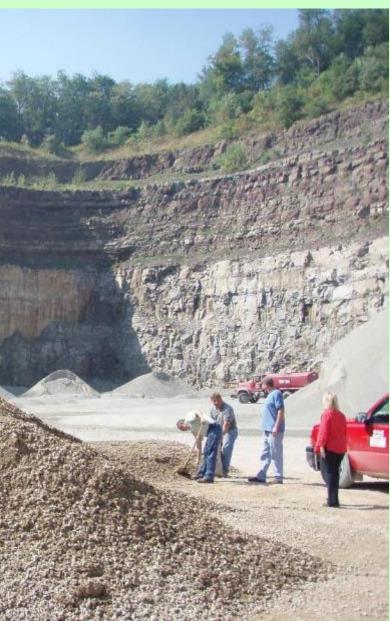
Can a conservation district pull their own sample?

- Yes. If a CD pulls their own sample, they must also pay for the lab testing.
- The costs of testing can be incorporated into the project cost or paid out of admin/education funds
- Sampling and testing can also be done, free of charge, by the Center's DSA Clearinghouse (more details on that later)

#### **DSA Season Preparation**

**Sampling & Testing** 

## How to collect a DSA sample...



- Contact the Center and we will train at the quarry on how to properly pull a sample.
- Not as simple as just putting material in a bucket!!!

**Sampling & Testing** 

## How much do I need for a sample?

### **Proctor, gradation, plasticity**



### (2) <sup>3</sup>/<sub>4</sub> full 5-gallon buckets (Minimum)

- More buckets necessary depending on pile size and required tests
- Too much sample is always better than not enough

## How much do I need for a sample? One additional bucket each for Soundness And LA Abrasion if needed



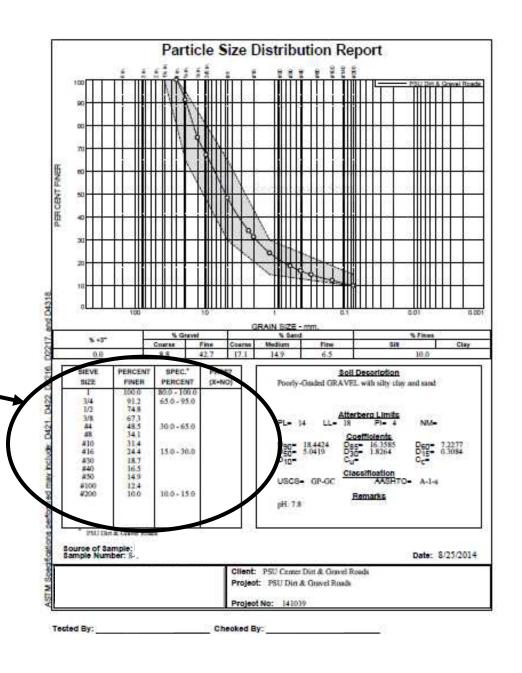
pH testing is rare and can be run with minimal material

- Interested in sampling your own DSA?
- Let us know. We can share logistics of sample delivery or shipping, testing, etc.

- Material must be tested by an independent lab (with no affiliation with the quarry or placement contractor) before delivery
- The testing lab must be currently certified by AASHTO or PennDOT
- Per the SCC specification, <u>DSA shall not be placed</u> without pre-delivery sampling and testing. This testing is key to catching any potential problems with the aggregate <u>BEFORE</u> it is placed.

• Example of lab results

- The lab looks at more sieves than just those in the specification
- This gives us a very clear snapshot of what is in the pile



### Lot-dependent tests: run on every pile

- **Gradation** (size distribution)
- Plasticity (clay content)

**Periodic test: Proctor** (gives optimum moisture and max dry density)

#### **Source-dependent tests: rarely needed**

- **Toughness** (LA Abrasion)
- pH
- **Soundness** (resistance to freeze/thaw)

## What happens if a sample fails?

#### **Gradation**

- If it's close to meeting the spec., re-sample and retest. This is a common practice.
- If it fails a second time, a new pile will have to be

made

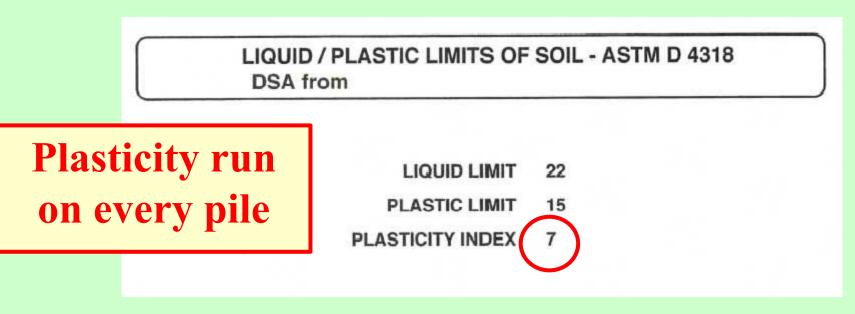
The DSA spec:

Passing Sieve	Lower %	Higher %
1½ inch	100	-
<sup>3</sup> /4 inch	65	97
#4 (1/4 ")	30	65
#16 ( <sup>1</sup> /16 ")	15	30 🖌
#200( <sup>1</sup> / <sub>200</sub> ")	11	15*

SIZE FRACTION	MASS RETAINED	INDIVIDUAL PERCENT RETAINED	PERCENT
2"	0.0	0.0	100.0
1.5"	0.0	0.0	100.0
1"	856.0	8.1	91.9
3/4"	866.0	8.2	83.6
1/2"	1192.1	11.3	72.3
3/8"	802.8	7.6	64.7
#4	1522.1	14.5	50.2
#8	1096.0	10.4	39.8
#16	751.0	7.1	32.6
<#16	3428.6		Spec: 15-30
<#200		WASH LOSS	13.3
	Gra	dation	run
	on	every	pile

## What happens if a sample fails? Plasticity

- If plasticity fails, a new pile needs to be made after discussion of production methods
- Some quarries may never meet this part of the spec.



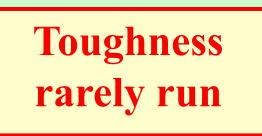
Maximum allowable PI is 4 (or 2 if fines are 15-17%)

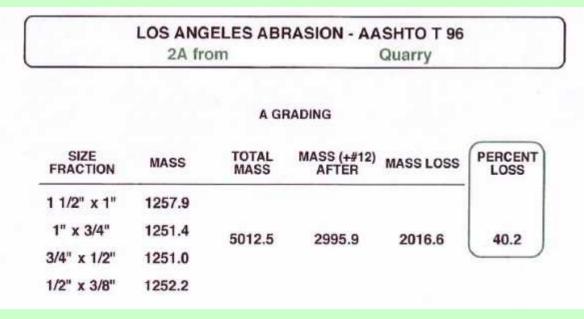
## What happens if a sample fails?

#### LA Abrasion

- Find a new supplier. This property is a quality of the rock formation.
- Its possible a new seam of rock at the quarry may perform better. Let quarry test it first.

Maximum allowable abrasion loss is 45%





NUM CULEATE COUNDNESS - DTM 510 m

## What happens if a sample fails?

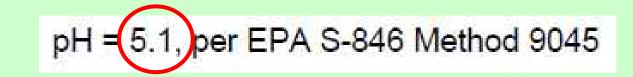
#### Soundness:

- Find a new supplier. This property is a quality of the rock formation.
- Its possible a new seam of rock at the quarry may perform better. Let quarry test it first.

		DSA f		LFATE	500	NUNESS	4000 to	
Maximum allowable soundness loss is	SIZE	MASS BEFORE	# OF PCS	MASS	# OF PCS	PERCENT	STANDARD GRADING	CORRECTED LOSS
20%	1" x 3/4"	1501.2	106	735.2	58	51.0	0.368	18.8
Soundness	3/4" x 3/8"	1001.8		532.2		46.9	0.369	17.3
	3/8" x #4	300.1		123.4		58.9	0.263	15.5
rarely run					Ţ	OTAL PER	ICENT LOSS	51.6

## What happens if a sample fails?

pH- Find a new supplier (one and done in most cases).



#### DSA SPEC: pH between 6 and 12.45

pH rarely run

DSA Clearinghouse

## **DSA Clearinghouse**



## PURPOSE

- Provide a central point of contact between conservation districts and DSA suppliers.
- Provide DSA testing services when needed.
- Provide DSA education to conservation districts.
- Provide a central repository of DSA testing and placement data for the state to serve as a reference and avoid duplication of testing.

#### **DSA Clearinghouse**

## DSA Clearinghouse DISTRICT RESPONSIBILITY



- Contact the Center for Dirt and Gravel Road Studies when a potential DSA supplier is chosen, <u>at least 30</u> days before desired placement date.
- Notification can be made utilizing the DSA Purchase Notification Form, provided in Appendix D in the DSA Handbook, or on the Center's website.
- If districts choose to sample their own DSA, they should share testing results with the Center in order to provide a more comprehensive statewide database and avoid duplicate testing.

## DSA Clearinghouse DISTRICT RESPONSIBILITY



 Contact the Center for Dirt and Gravel Road Studies when a potential DSA supplier is chosen, <u>at least 30</u> days before desired placement date.

30 day notice is a minimum

Notify as soon as supplier is known

Supplier needs time to make entire pile

Notification
 Notification I
 Handbook, o

Time for sampling
 Time for testing
 Potential time for failures

comprehensive statewide database and avoid duplicate testing.

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## **DSA Notification: CD portion**

#### PA Dirt, Gravel, and Low-Volume Road Maintenance Program Driving Surface Aggregate (DSA) Purchase Notification Form

This form is for Conservation Districts to provide notice to the PSU Center for Dirt and Gravel Road Studies (CDGRS) of upcoming DSA placement projects. The top portion of this form is to be completed and returned to dirtandgravel@psu.edu or fax: 814-863-6787.

CONTACTS	Entity	P	Person	Phone	E-mail
Cons. District:					
Grant Recipient:					
Quarry					
Placement Cont.:					<u></u>
PLACEMENT DETAILS					
Tons DSA to be placed:		tons	Estimated Pla	acement Date:	
Est. Total DSA Costs:	\$		2		
Placement Method:	Moto	pr-paver	Other:		
Road Name(s) / #(s):					

If the Center for Dirt and Gravel Road Studies is to perform DSA testing, the Conservation District must provide at least 30 days notification before expected placement. This will allow the Center to coordinate with the quarry and perform any quality control steps necessary prior to and during placement. This could include lab testing for plasticity index, gradation, proctor (for maximum dry density and optimum moisture content), LA Abrasion, pH, soundness, and field testing for moisture and compaction, as well as site visits during placement. If a Conservation District chooses to sample and test a DSA stockpile they should share the testing results with the Center to improve records statewide. This completed form is to be included



with the certification from the quarry in the project file. Any entity producing DSA must obtain the components from a source or quarry that complies with the SCC DSA Standard and Specifications. Quarries cannot be certified for DSA, only specific stockpiles of DSA can be certified.



#### **DSA Season Preparation**

## **DSA Notification: CDGRS portion**

PA Dirt, Gravel, and Low-Volume Road Maintenance Program

Received by:
5/NO 5/NO
5/NO 5/NO
5/NO
5 / NO
dation, Proctor, LA Abrasion, ph, Soundness, Other
YES / NO
c: YES / NO
Date Completed:

## **DSA Clearinghouse**

### POTENTIAL SERVICES PROVIDED

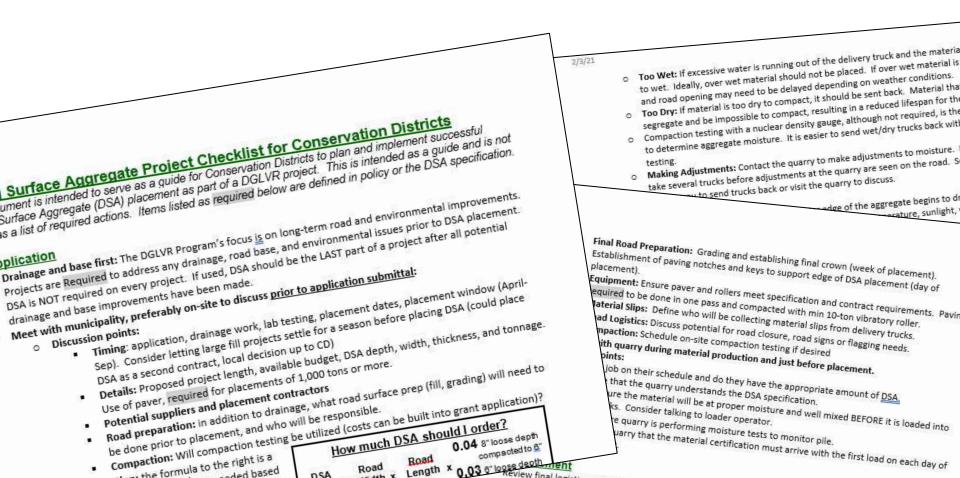
- Visiting and talking with quarries and CD to ensure they understand the DSA requirements.
- Collecting samples from the quarry and performing testing to ensure DSA meets all material requirements before delivery and placement.
   Get on the schedule as
- Providing contractor education on DSA.

Get on the schedule as far out as possible.

- Providing on-site assistance during DSA placement.
- Education of Conservation District staff on DSA sampling, testing, and placement.
- Troubleshooting.
- Identifying potential DSA suppliers if you are having trouble finding DSA in your area

### **NEW** DSA Project Checklist/Walkthrough for CDs

- 3-pages
- Sent in webinar reminder
- Posted online



### **DSA Season Preparation**



## DSA Season Prep

- What is the DSA Project Checklist?
- Pre-application
- Pre-Project logistics
- ~30 days prior to placement
- Final Preparations
- DSA Placement

### What is the DSA Project Checklist?

- A guide for CD's to plan and implement successful DSA placements as part of a DGLVR project
- Informational only: no NEW required actions.
- Any existing required actions are noted as such

#### Driving Surface Aggregate Project Checklist for Conservation Districts

This document is intended to serve as a guide for Conservation Districts to plan and implement successful Driving Surface Aggregate (DSA) placement as part of a DGLVR project. This is intended as a guide and is not meant as a list of required actions. Items listed as required below are defined in policy or the DSA specification.

#### Pre-Application

- Drainage and base first: The DGLVR Program's focus is on long-term road and environmental improvements. Projects are Required to address any drainage, road base, and environmental issues prior to DSA placement. DSA is NOT required on every project. If used, DSA should be the LAST part of a project after all potential drainage and base improvements have been made.
- Meet with municipality, preferably on-site to discuss prior to application submittal:
  - Discussion points:
    - Timing: application, drainage work, lab testing, placement dates, placement window (April-Sep). Consider letting large fill projects settle for a season before placing DSA (could place DSA as a second contract, local decision up to CD)
    - Details: Proposed project length, available budget, DSA depth, width, thickness, and tonnage. Use of paver, required for placements of 1,000 tons or more.

### **DSA Season Preparation**



## DSA Season Prep

- What is the DSA Project Checklist?
- Pre-application
  - Pre-Project logistics
- ~30 days prior to placement
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- DSA Placement

#### **DSA Season Preparation**

**DSA Project Checklist – Pre-application** 

## **Drainage and base first!!**



- DSA is <u>not required</u> on every project
- Program focus is on long-term road and environmental improvements
- Projects are required to address any drainage, road base, and environmental issues prior to DSA placement

## Meet with the municipality

- <u>Suggested</u> An on-site pre-application meeting with the municipality helps to ensure a quality application
- Discussing Topics:
  - **Timing**: Application, drainage work, placement date(s), placement season, time for production and testing, etc
  - **Details**: Project length, DSA depth, width, tonnage, available budget, paver, etc
  - Potential suppliers & placement contractors
  - Road preparation: Drainage, surface prep (fill/grading), etc
  - **Compaction**: Will compaction testing be utilized?

### **Material Calculation**

# The formula below is a general guide to the amount of DSA needed based on width, depth, and length of placement.

How much DSA should I order?						
DSA	Road	Road	0.04 for 8" loose compacted to 6"			
Needed = (tons)	Width x (ft)	Length (ft)	X 0.03 for 6" loose compacted to 4 <sup>1</sup> / <sub>2</sub> "			

### **DSA Season Preparation**



### DSA Season Prep

- What is the DSA Project Checklist?
- Pre-application
- Pre-Project logistics
- ~30 days prior to placement
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### **Bidding**

- Municipalities should follow their standard purchasing, bidding, and payment procedures.
- Prevailing wage applies to contracted labor when the total value of the project exceeds \$25,000
- An editable DSA Request for Quote is available on the Center's website if needed

**REQUEST FOR QUOTE (RFQ)** 

DELIVER, PLACE, AND COMPACT DRIVING SURFACE AGGREGATE (DSA)

(ROAD NAME(S) & ID #)

(NAME OF MUNICIPALITY & COUNTY)

1. SCOPE OF WORK:

\_ (hereinafter referred to as "Owner"), requires services to deliver,

place and compact approximately \_\_\_\_\_ tons of DSA, to

(Project Location - describe exact location of placement)

### **RFQ:** use is optional: editable version on CDGRS website

#### REQUEST FOR QUOTE (RFQ)

#### DELIVER, PLACE, AND COMPACT DRIVING SURFACE AGGREGATE (DSA)

(ROAD NAME(S) & ID #)

(NAME OF MUNICIPALITY & COUNTY)

1. SCOPE OF WORK:

(hereinafter referred to as "Owner"), requires services to deliver,

place and compact approximately \_\_\_\_\_ tons of DSA, to

(Project Location – describe exact location of placement)

#### 2. CONTRACT TASKS:

A. Work shall include, but is not necessarily limited to, the furnishing of all labor, superintendence, materials, tools and equipment, miscellaneous items and performing all work necessary to complete all construction to the satisfaction of, and subject to the approval of, the Owner.

#### 3. STATE CONVERSATION COMMISSION (SCC) DSA SPECIFICATIONS:

A. All components of the aggregate mix are to be derived by crushing parent rock material. Contractors must provide <u>a properly executed SCC DSA Certification Form (attached)</u> at the time their bid is submitted committing that they can provide DSA material that meets the

## Once placement contractor and supplier are determined...

- Schedule target placement date, and a potential back-up date in case of delays. Allow as much time as possible for quarry to make material, sampling and testing. (Sampling delays, lab back-ups/failures)
- DSA Sampling: <u>Quarries do not have blanket approval to</u> <u>supply DSA</u>. The full pile of DSA to be used on the job is required to be sampled and tested by a third-party lab prior to placement
- The pile is approved once passing lab results are obtained

### **DSA Season Preparation**



### DSA Season Prep

- What is the DSA Project Checklist?
- Pre-application
- Pre-Project logistics
- ~30 days prior to placement
- Final Preparations
- DSA Placement

### **Pre-Construction Meeting**

<u>**Highly Recommended</u>** An on-site pre-construction meeting with the placement contractor and the municipality helps to ensure a quality project by getting everyone on the same page</u>

### **Trucking Logistics:**

- Truck routes
- Number of trucks
- Staging areas (material & equipment)
- Turnaround for trucks to reduce backup length.



### **Final Road Preparation**

- Grading and establishing crown cross-slope (week of placement)
- Establishment of paving notches and keys (just prior to placement)



### Equipment

- Ensure paver and roller to be used meet Program and contract requirements
- Paving must be done in one pass (full road width) and compacted with a minimum 10-ton vibratory roller



### **Material Slips**

- Define who will be collecting material slips from delivery trucks
- Material slips should be retained in project file



### **Road Logistics**

- Potential road closures
- Need for road construction/safety signs?
- Need for flaggers?



### **Compaction Testing (optional)**

- Discuss use of third party or contractor compaction testing if desired
- Measures actual moisture content of material
- helps for sending wet/dry trucks back
- Also measures percent compaction



DSA Checklist – 30 Days Out

### **Quarry/Supplier Meeting**

<u>**Highly Recommended</u>** Consider meeting with quarry or supplier during production and just before placement</u>

- Make sure production is on schedule and amount is adequate for sampling/completion of project
- Ensure quarry understanding of..
  - SCC DSA specification
  - Importance of adequate mixing
  - Importance of proper moisture
  - Consider talking to loader operator as well as QC technician



### **Quarry/Supplier Meeting**

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- Make sure production is on schedule and amount is adequate for sampling/completion of project
- Ensure quarry understanding of..
  - SCC DSA specification
  - Importance of adequate mixing
  - Importance of proper moisture
  - Consider talking to loader operator as well as QC technician
- Make sure quarry is doing moisture testing to monitor pile
- Reminder about material cert. on first load delivered



### **DSA Season Preparation**



### DSA Season Prep

- What is the DSA Project Checklist?
- Pre-application
- Pre-Project logistics
- ~30 days prior to placement
- Final Preparations
- DSA Placement

### **Week of Placement**

- Review final logistics with municipality, contractor, supplier, trucking provider to make sure all are on the same page
  - Road prep (crown, base, drainage)
  - Truck routes (power lines)
  - Staging areas
  - Availability of equipment and personnel

#### **DSA Season Preparation**

#### **DSA Checklist – Final Preparations**

### **Week of Placement: Check the Weather**



### **Weather and Cancellations:**

The DSA specification states: *"If freezing temperatures or precipitation are forecast that may cause the material to freeze, or prevent the material from drying out, placement shall be postponed at the discretion of the road owner, Conservation District, or aggregate supplier."*.

It will often be up to the Conservation District to make calls to postpone due to weather.

### **Day before and Day of Placement**

- Contact municipality, contractor, & quarry to verify placement plan
  - Include engineering tech performing compaction testing (if done). Their experience level can vary.
  - One last check in can eliminate problems
  - Use discussion points from above to tie up any loose ends
- Check road for crown, keys, notches, etc.
  - Irregularities in the road base will reflect to the surface

### **DSA Season Preparation**



### DSA Season Prep

- What is the DSA Project Checklist?
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#### **DSA** Season Preparation

#### **DSA Checklist – Placement**



Are transport trucks tarped as <u>required</u>?
Did the first load come with a <u>certification</u>?
<u>Required</u>

Who is collecting load slips?

#### **Continuously monitor...**

- Placement depth, width, & crown/cross-slope
  - It may take several hundred feet to get the paver "dialed in"
  - Yield?







#### **Continuously monitor...**

- Moisture, adequate mixing of material
  - Be alert for changes in consistency
  - Variations can happen throughout the day



- **Continuously monitor...**
- Trucking logistics
  - # of trucks
  - Power lines
  - Turnarounds, routes, flaggers, etc.



#### **DSA Season Preparation**

Water pouring from truck beds...

In its wettest state, DSA should look like very low-slump concrete, better if it's a bit drier than that



#### **DSA Season Preparation**

#### **DSA Checklist – Placement**

### **Too dry** Will not compact Will come apart quickly



### Making adjustments...

- Contact quarry to make adjustments.
  - Use dump truck radios in remote areas
  - Note time of change request and compare to load time on tickets

### • Send trucks back if necessary!

• Once its down on the road surface, its more difficult to fix

### Visit quarry if necessary

• Unforeseen problems like personnel/equipment/moisture issues

### **Compaction testing...**

Utilizing a nuclear density gauge

• Not required by Program



https://www.measur.ca/product/4640-b-surface-thinlayer-density-gauge/

- Quantitative way to quickly determine
  - Density (% compaction)
  - Moisture content to compare to target moisture
- Having this data can make it easier to send unacceptable loads back to the source

#### See DSA Handbook or Full DSA Webinar for details

### **COMPACTION**

#### **DSA Placement**

- Compaction:
  - Compaction should begin when the outer edge of the aggregate begins to dry and become light in color. This could be minutes or hours depending on temperature, sunlight, wind, canopy, and moisture content.
  - If excessive material sticks to the drum of the roller, wait for further drying before compaction. In cases where wet material is placed in cold/wet conditions, compaction the following day and beyond is often necessary.
  - If you have opted to do compaction testing, compact a small length of DSA for the test to be run.
     Limit this section to only what is needed for the test if the material is on the <u>wet</u> side.
  - General Compaction Sequence:
    - Initial passes over uncompacted DSA should be done in static (non-vibratory) mode.
    - Subsequent passes should be done in vibratory mode.
    - Do not use vibratory mode when going down steep sections of road or if it brings excessive water and fines to the surface.
    - Overlap passes from the road edge towards the crown.
    - Compact the crown from both sides, but do not "straddle" the crown with the roller.

#### Thank You! **Questions?**

### **Reminder: NEW DSA Project Checklist for CDs**

30 day notice is a minimum

• Time for sampling

Notify as soon as supplier is known

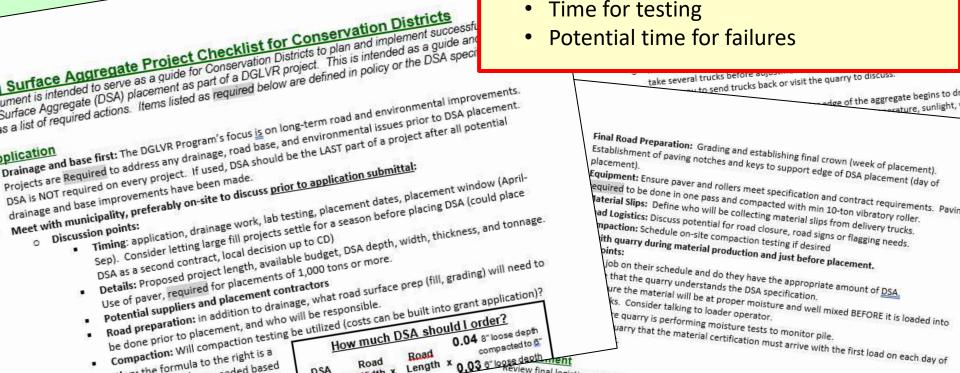
Supplier needs time to make entire pile

- **3-pages**
- Sent in webinar reminder

anded based

AZA

**Posted online** •



**ESM Trainings:** 12 scheduled statewide with the first one this week in Johnstown.

#### **Stream Crossing Trainings: Conservation Districts**

- o May 21-23
- o June 11-13
- Aug 13-15

#### **Stream Crossing Trainings: Design Engineers**

- July 1-2 Centre
- Aug 28-29 McKean
- Sep 18-19 Monroe

#### **Administrative and Financial Trainings**

- → Mar 13 (Admin), Mar 14 (financial), Berks
- May 21 (Admin), May 22 (financial), Westmoreland
- o July 23 (Admin), July 24 (financial), Centre
- o Oct 16 (Admin), Oct 17 (financial), Luzerne
- Dec 3 (Admin), Dec 4 (financial), Venango

#### **Other Training Notes:**

- Workshop: Mark your calendars for October 8-10 in Dubois.
- **ESM Boot Camps:** Working on finalizing dates for "new hire boot camps" not held since before COVID. Currently planning for two session in September, details to come.
- **DEP Stream Trainings:** Building off the two completed last year, the Center is holding three 1.5 day stream crossing trainings for DEP permit review staff this spring.
- Course Tracker: Don't forget the new course attendance tracker allows you to look up your, or anyone else's, current certifications and expiration dates. <a href="https://dirtandgravel.psu.edu/education-training/course-attendance-tracker/">https://dirtandgravel.psu.edu/education-training/course-attendance-tracker/</a>

### **5-Year Spending Update**

- All funding from agreement must be spent out by 6/30/2024
- Current CD Status as of 3/20/2024
  - Spent everything: 27 DGR, 23 LVR
  - <u>Committed everything</u>: 25 DGR, 31 LVR
  - Not committed: 12 DGR, 12 LVR

### **5-Year Spending Update - Financials**

- Dirt and Gravel
  - Committed: \$3,859,654.33
  - Not Committed: \$379,227.69
- Low Volume
  - Committed: \$2,694,288.49
  - Not Committed: \$564,217.31
- Total that still needs to be spent
  - DGR: \$4,238,882.02
  - LVR: \$3,258,505.80
  - Total: \$7,497,387.82

### **5-Year Spending Update**

- If you are Green in both DGR and LVR, great job!
- If you are **Red** in DGR and/or LVR, you have already been contacted for a status update.
- If you are Yellow in DGR and/or LVR, expect follow-up status calls/emails.

How do I know if I'm red, yellow, or green?

### Answer:

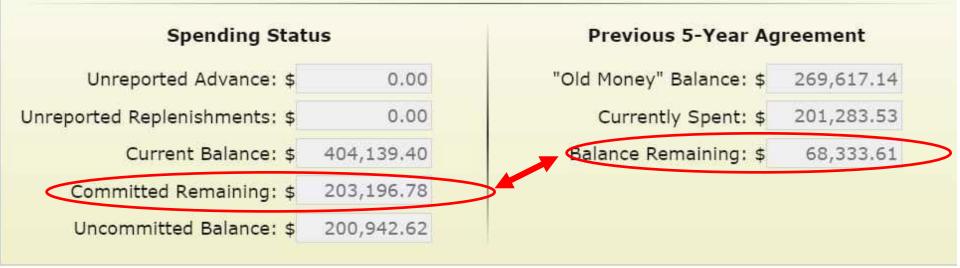
If your "balance remaining" is \$0 in your GIS quarterly report, you are green

"Old Money" Balance:	\$ 19,690.82
Currently Spent:	\$ 217,355.40
Balance Remaining:	\$ 0.00

How do I know if I'm red, yellow, or green?

### Answer:

If you have a "balance remaining," and it is <u>less</u> <u>than</u> the committed remaining, you are <u>yellow</u>



How do I know if I'm red, yellow, or green?

### Answer:

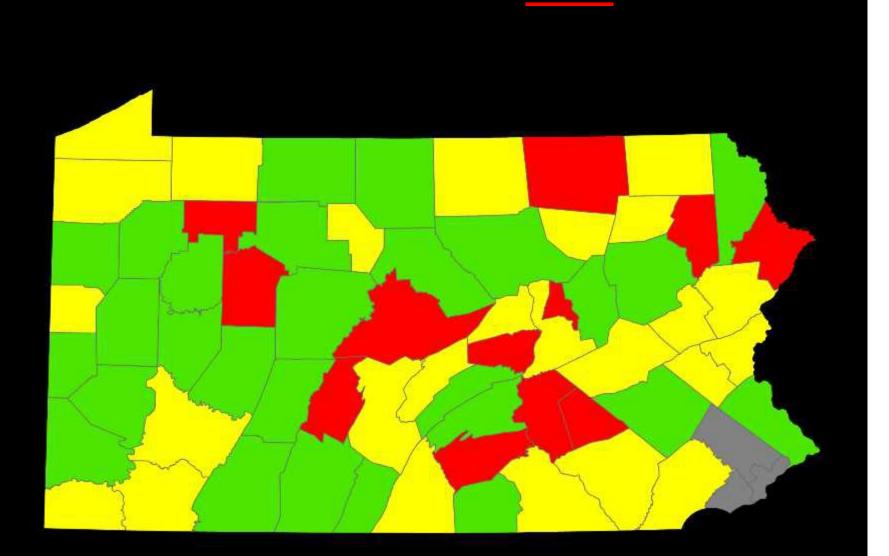
# If you have a "balance remaining" and it is **greater than** the committed remaining, you are **red**

Spending Statu	IS	Previous 5-Year Agreement		
Unreported Advance: \$	0.00	"Old Money" Balance: \$	4,443.13	
Unreported Replenishments: \$	0.00	Currently Spent: \$	0.00	
Current Balance: \$	51,121.09	Balance Remaining: \$	4,443.13	
Committed Remaining: \$	0.00			
Uncommitted Balance: \$	51,121.09			

#### **DGLVR Program**

#### **Spending Update**

### 5-Voar Snonding Status - DGR



#### DGLVR Program

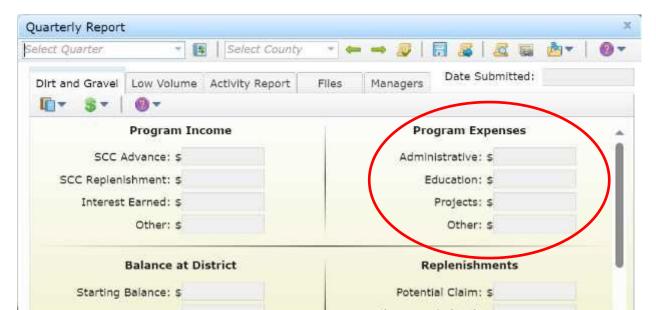
#### **Spending Update**



How do I make sure my spending is counted towards the spending requirement?

### Answer:

Enter admin, edu, and project expenses in the GIS by <u>6/24/2024</u> (and don't forget to click save!)



What if my expenses won't be ready to enter in GIS by 6/24/2024?

#### Answer:

Contact Ken or the SCC to discuss a plan

## What if I don't know how much money I need to spend or how to spend it?

### Answer:

- Review GIS
- Review past webinars
- -Reach out to Ken or the SCC for assistance

## What if I know I'm not going to meet my spending requirements?

#### Answer:

Reach out to Ken or the SCC to let us know.