

DGLVR Webinar

GIS Updates: Admin & Edu Tracker, Project Completion Date

10/08/19

Starts at 9am

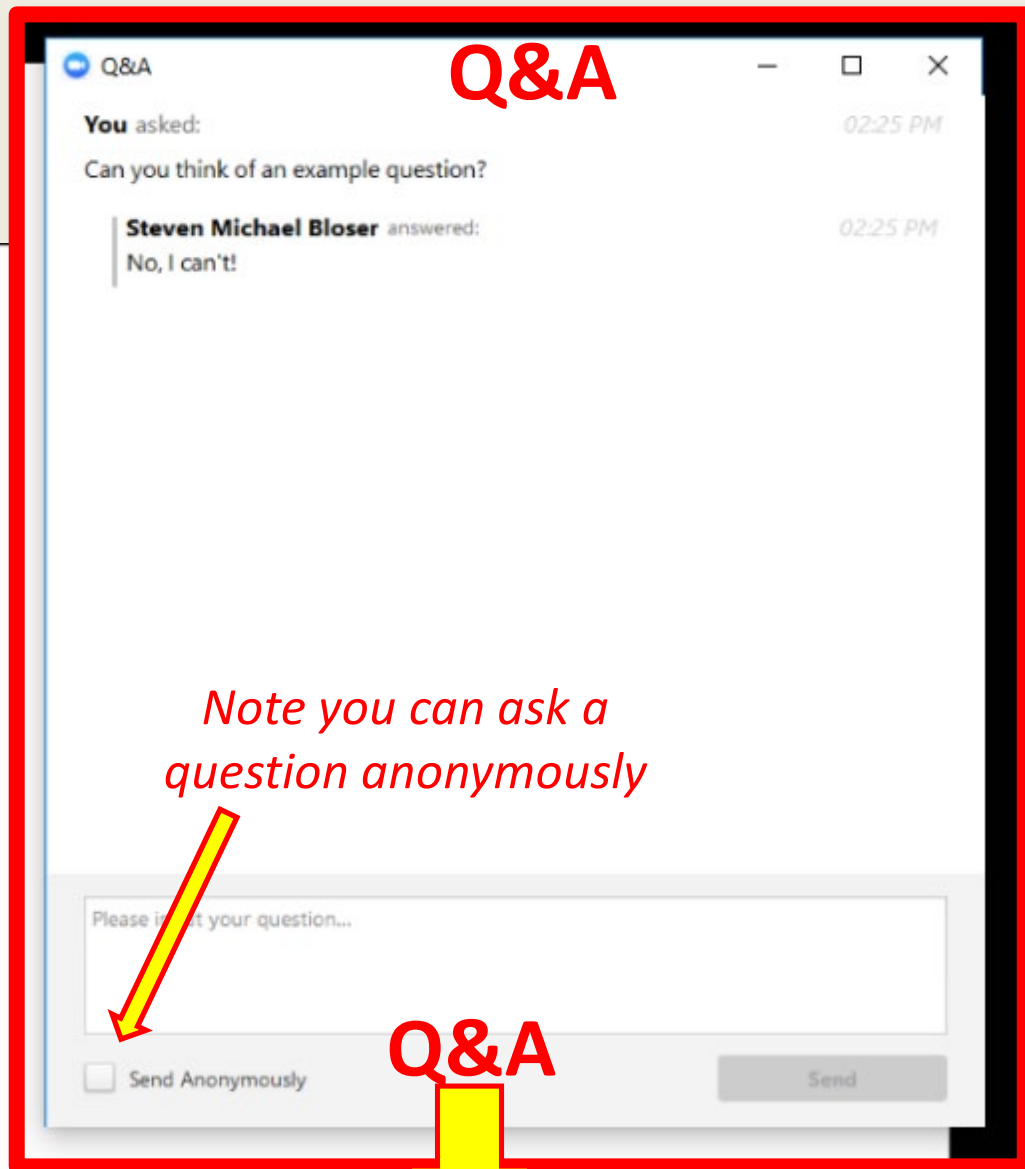


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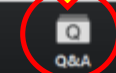
866-823-7699.

For technical assistance, call: 814-865-5355





Q&A



Audio Settings ^



Chat



Raise Hand



Q&A

Leave Meeting

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Slide #



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- **Admin/Edu Tracker**
- **Project Completion Date**
- **Workshop Survey**

- Purpose: To aid in determining the remaining claimable administrative and education expenses available.
- Calculated Quarterly
- Based on Actual expenses incurred and reported.
- Oldest Fiscal Year expires on July of the second year and is replaced with the newest Fiscal Year

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Fiscal Year Example

- Currently available FYs: FY 18/19 and 19/20
- On July 1, 2020
 - FY 18/19 Admin/Edu money no longer available.
 - FY 20/21 money now available
 - This change will occur once the July – September 2020 Quarter has been unlocked.

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Quarterly Report

07/01/2019 - 09/30/2019 | Huntingdon

Dirt and Gravel | Low Volume | Activity Report | Managers | Date Submitted:

Program Income		Program	
SCC Advance: \$	159,898.50	Administrative: \$	
SCC Replenishment: \$		Education: \$	3,409.87
Interest Earned: \$	1,600.00	Projects: \$	10,000.00

Previous Fiscal Year (18/19)

Administrative: \$	29,058.47	Education: \$	29,512.00
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Current Fiscal Year (19/20)

Administrative: \$	31,979.70	Education: \$	31,979.70
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Total Remaining (Previous + Current)

Administrative: \$	61,038.17	Education: \$	61,491.70
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All Income
 Activity Report
 District Manager Reviewed Report

Replenishment Processed

Apply Remaining Admin | Apply Remaining Edu

Accept Report

1. Click the Claimable Admin/Edu button to open the Tracker

2. View the Available Admin and Edu amounts

Previous Fiscal Year (18/19)

Administrative: \$	29,058.47	Education: \$	29,512.00
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Current Fiscal Year (19/20)

Administrative: \$	31,979.70	Education: \$	31,979.70
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Total Remaining (Previous + Current)

Administrative: \$	61,038.17	Education: \$	61,491.70
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Apply Remaining Admin | Apply Remaining Edu

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How were your remaining claimable administrative and education expenses calculated?

1. Admin and Education Expenses summed for the period of January 1, 2018 – June 30, 2019.
2. Since FY 17/18 was available until June 30, 2019, the sum of all expenses was first subtracted from the calculated 10% allowable for FY 17/18.
3. The remaining expenses, if any, were then subtracted from 10% allowable for FY 18/19.
4. If any expenses remained after FY 18/19, these were subtracted from FY 19/20 since they indicate a 10% overage for FY 18/19.
5. The remaining amounts in FY18/19 and 19/20 are the claimable administrative and education expenses that are available.

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How are claimable expenses credited?

- All expenses are subtracted from the oldest FY first until the remaining amount reaches \$0.
- If your expenses are greater than the allowable, you will only be able to claim the maximum amount remaining.
 - Example: Actual expenses = \$2,500; Allowable Remaining = \$2,000. You can only claim \$2,000 in the Quarterly Report.
 - Why? Because the Quarterly Report represents expenses that are charged to the Program. A CD cannot charge more than 10% Admin and Edu to the Program.
 - Once you have exhausted your Admin and Edu funds, you will report \$0 for Admin and Edu for all subsequent quarters until your next Allocation FY.

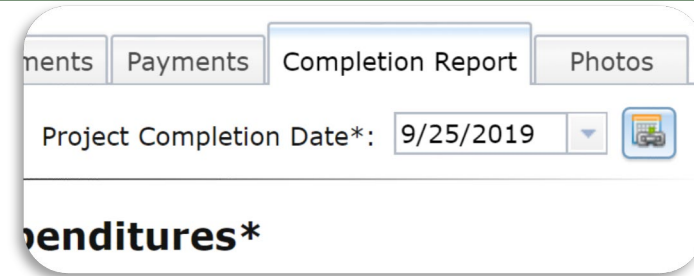
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- Admin/Edu Tracker
- Project Completion Date
- Workshop Survey

- Records when a project is completed
 - Completion Report finalized and signed
 - All Payments have been sent
- Allows for the Completion Report Date to be separately recorded
- Project Completion Date must be later than or equal to the Completion Report Date and last Payment Date, whichever is later.
 - Example: Last Payment Date = 9/25; Completion Report Date = 9/15. Project Completion Date must be 9/25 or later.
 - GIS includes an “Easy” button to automatically choose the latest date.
- For all previously completed projects, the Project Completion Date = Completion Report Date



The screenshot shows a web interface with several tabs: 'Payments', 'Completion Report', and 'Photos'. Below the tabs, there is a field for 'Project Completion Date*' with the value '9/25/2019' and a dropdown arrow. Below this field, the text 'Expenditures*' is visible.

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- Admin/Edu Tracker
- Project Completion Date
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- Add bankfull form to GIS system.
- New Layers
 - LIDAR
 - Wild Trout Streams
 - 303d Streams
- Add the ability to put “Start” “Stop” coordinate points to help with creating sites
- Add Potential Sites layer to Public Viewer (this also involves un hiding the Potential Site Statistics in the Road Statistics tool)
- Add Email Reminders for the QR.
 - One on the first day of the Quarter, one on Day 7, and one on Day 15.
 - These would go to all users in the District. Emails would not be sent if they have submitted prior to Day 7 or 15.
- Add Email Reminders for the ASR.
 - One on the first day of January, one on Day 7, and one on Day 15.
 - These would go to all users in the District. Emails would not be sent if they have submitted prior to Day 7 or 15.

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GIS Demo

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