

DGLVR Webinar

GIS Updates

(While waiting for the webinar to begin, log in to the GIS Mapper. I'll have each of you open the new tool once I introduce it.)

4/7/20

Starts at 9am

If you are reading this, then you are successfully seeing the webinar video. Webinar audio should be automatic through your computer, and options can be accessed in the "audio options" button on the bottom left. If your computer audio is not working, you can listen on your phone by dialing 646-876-9923.



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Q&A

You asked: 02:25 PM

Can you think of an example question?

Steven Michael Bloser answered: 02:25 PM

No, I can't!

Please input your question...

Send Anonymously

Send

Note you can ask a question anonymously

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DGLVR Webinar

DGLVR GIS Updates

- **Contract Verifier**
- **QR/ASR Email Notifications**
- **Engineering Cost in Grant Application**
- **Updates to QR Managers Tab**
- **Future Updates/Additions**

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DGLVR Webinar

DGLVR GIS Updates: Contract Verifier

Purpose:

- Enables the CDs to easily determine the status of the completion date of an existing contract
- Determination based on current date and the CDs “Watch-Days Notice”

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Why this is helpful?

- Allows the CDs to ensure that the basic contract info has been entered and is correct
- Allows the CDs to stay current with all ongoing contracts
 - Which contracts are nearing their agreed upon completion dates
 - Which contracts are ongoing but have technically expired

Expired Contracts??

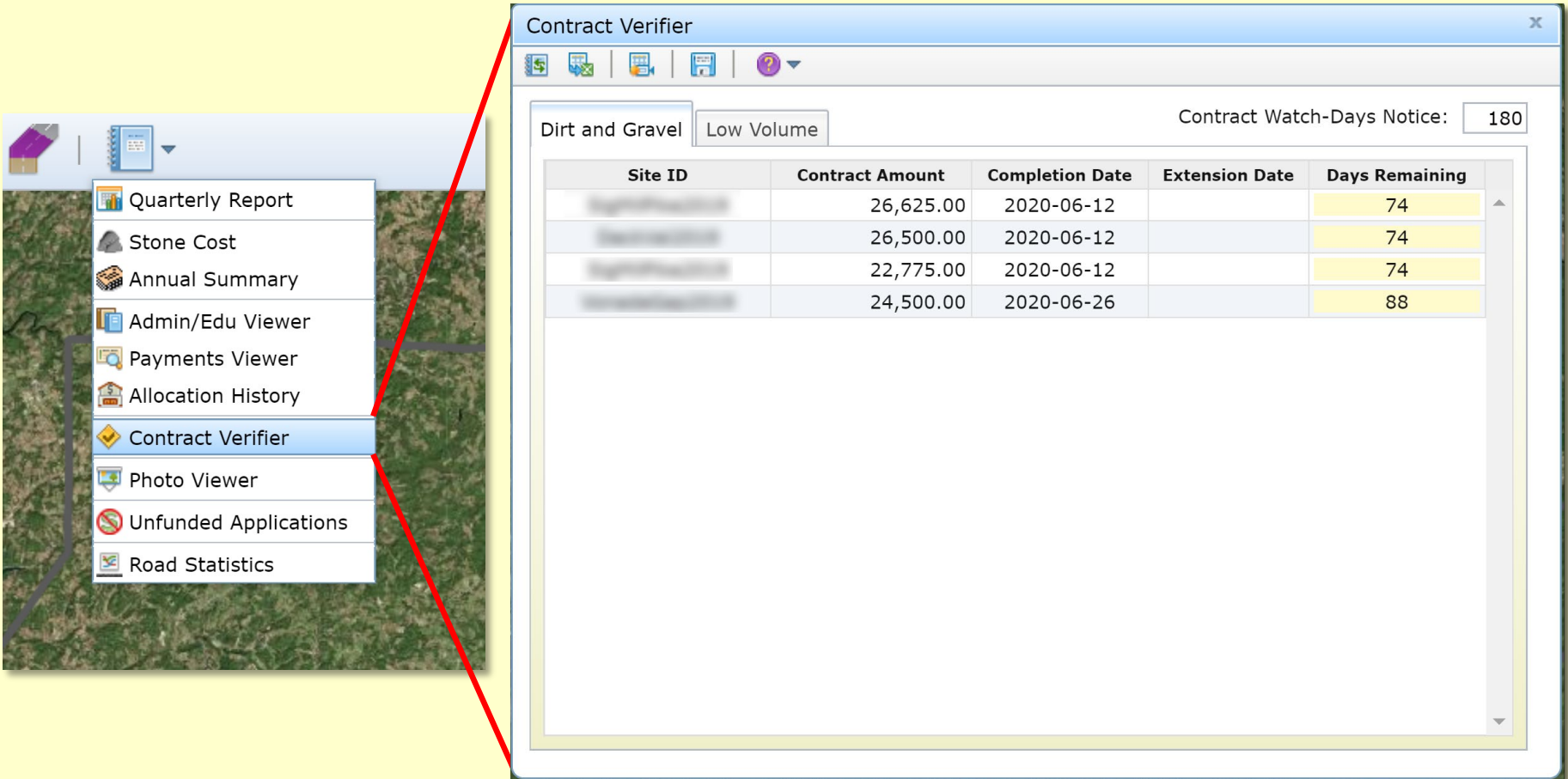
- **ALL contracts that have NOT been completed and paid for by the agreed upon completion date are technically expired**

(14) The project participant shall complete the project no later than _____, unless an extension of time is approved by the district.

- **No payments can be made for work done after the expiration of the contract, without a signed amendment!**
- **Completion Date Amendment(s), as approved by the CD, are required to prevent the contract from expiring**

DGLVR GIS Updates: Contract Verifier

Access the Contract Verifier through the Reports drop-down in the GIS Mapper

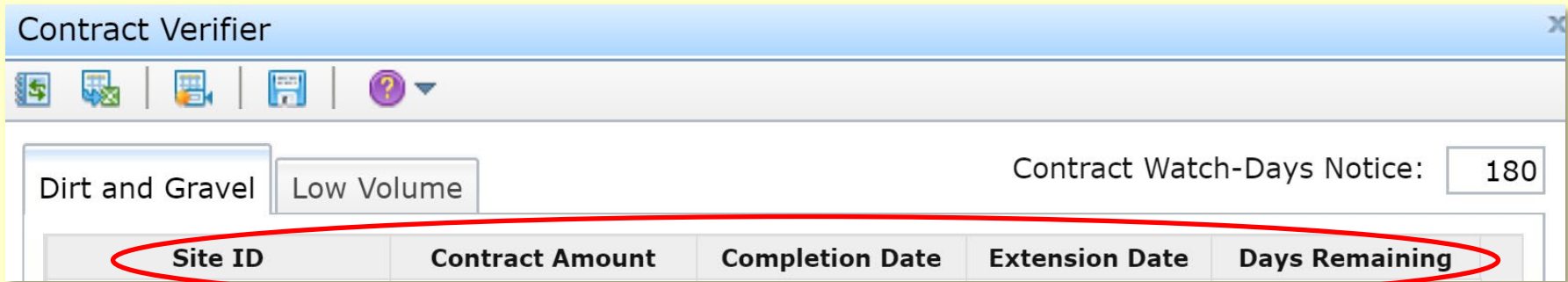


The image shows two parts of the GIS Mapper interface. On the left, a 'Reports' drop-down menu is open, listing various reports. The 'Contract Verifier' option is highlighted in blue. A red line connects this option to a larger screenshot of the 'Contract Verifier' window on the right. The window title is 'Contract Verifier' and it has a toolbar with icons for home, back, forward, and help. Below the toolbar, there are two tabs: 'Dirt and Gravel' (selected) and 'Low Volume'. To the right of the tabs is a 'Contract Watch-Days Notice' field with a value of 180. The main area of the window contains a table with the following data:

Site ID	Contract Amount	Completion Date	Extension Date	Days Remaining
[REDACTED]	26,625.00	2020-06-12		74
[REDACTED]	26,500.00	2020-06-12		74
[REDACTED]	22,775.00	2020-06-12		74
[REDACTED]	24,500.00	2020-06-26		88

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DGLVR GIS Updates: Contract Verifier



Dirt & Gravel and Low Volume tabs

- Site ID: The funded site's ID
- Contract Amount: Total amount awarded to date
- Completion Date: The completion date on the contract
- Extension Date: The latest amended completion date
- Days Remaining: The total days before the end of the completion date or extension date, whichever is later
 - Color coded based on the Contract Watch-Days Notice

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Contract Verifier

Dirt and Gravel Low Volume

Contract Watch-Days Notice: 180

Site ID	Contract Amount	Completion Date	Extension Date	Days Remaining
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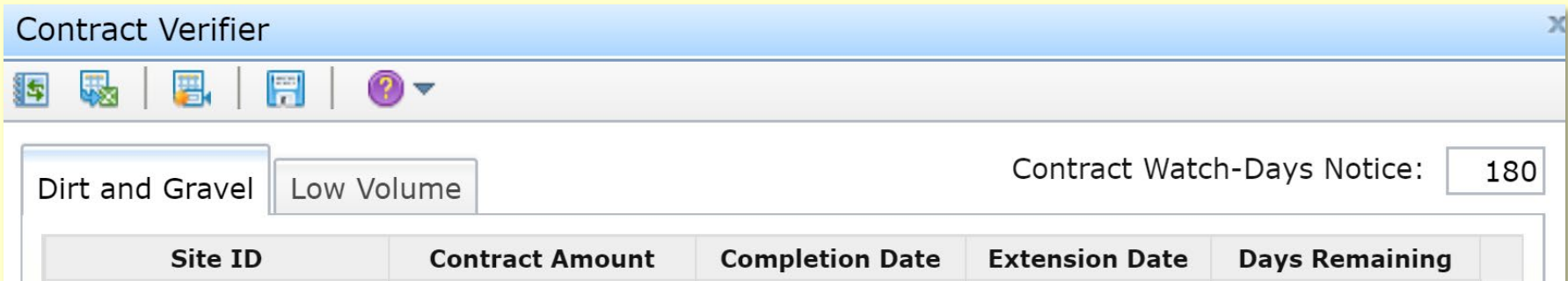
Contract Watch-Days Notice

- The days away from a contract completion/extension date to be identified as being in 'Watch' status
- The default is 180 days
- Notice is editable but must be entered in days
 - Can return to the default by clicking “Reset Watch-Days”
 - Use the Save button to permanently apply edited days

Contract Watch-Days Notice: 60

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Contract Watch-Days Notice cont.

- 3 Color Codes

- Green: Days remaining exceeds notice
- Yellow: Days remaining less than notice but not beyond the completion/extension date
- Red: Completion/extension date earlier than current date
 - The days expired is displayed as negative number
 - If no completion date was saved in the contract, “no date” is displayed

Days Remaining
31
-301
-151
62
381

Days Remaining
no date

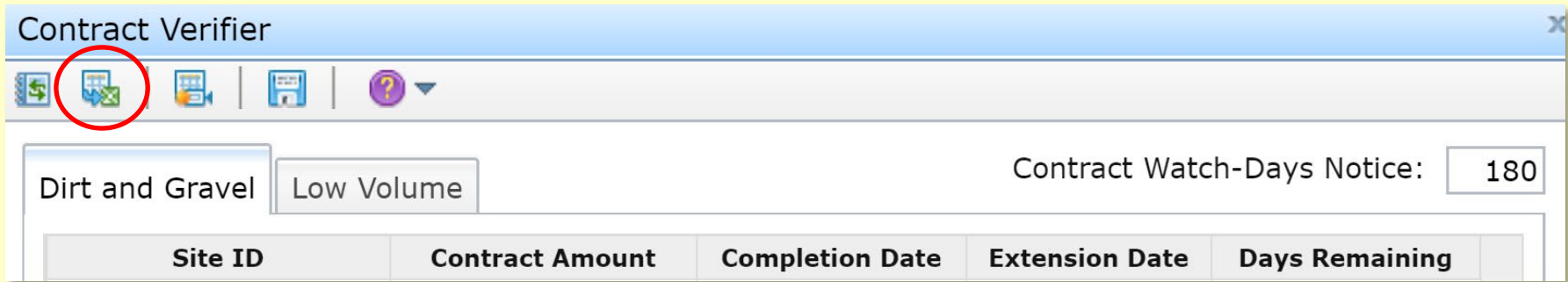
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Example based on 180 Watch-Days Notice

Site ID	Contract Amount	Completion Date	Extension Date	Days Remaining
		2019-04-30	2020-04-30	31
				no date
		2019-10-31		-151
		2020-05-31		62
		2021-04-15		381

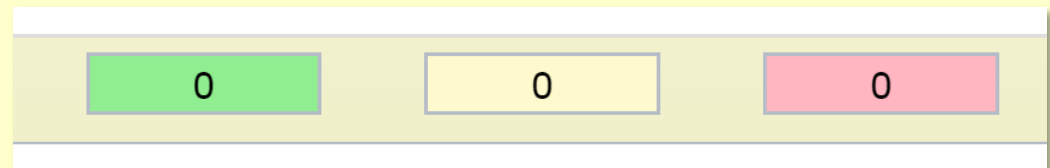
- 1 site's contract **exceeds** the Watch-Days notice. It has 381 days before the contract expires.
- 2 sites are considered in 'Watch' status. One expires in 31 days and the other in 62 days.
- 1 site has no completion date. By default, this site is marked as **expired**. Add the contract's completion date then open the Contract Verifier to view its status.
- 1 site's contract has **expired**. If the contract is ongoing, then award a completion date amendment.

DGLVR GIS Updates: Contract Verifier



Additional Features

- **Export to CSV**
 - Site Type, Site Id, Road Name, Project Participant
 - Contract Amount, Completion Date, Extension Date
 - Days Remaining
- **Totals provided for both Dirt & Gravel and Low Volume tabs**



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Plan moving forward for CDs:

- Keep contracts up to date. Remember that you cannot pay for work done before the start date of a contract, or after the completion date of a contract.
 - Amend contracts approaching due dates if you feel they will not be completed on time
 - Amend ALL expired contracts as soon as possible
- Review your contracts and update them now so that when things return to normal, you can focus on construction, not paperwork.
- Justin and Ken will be reaching out to assist CDs with expired contracts.

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DGLVR GIS Updates: QR/ASR Email Notifications

Purpose:

- Provides the CDs with email notifications related to Quarterly and Annual Summary Reports

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Why this is helpful?

- CDs will have email reminders of report due dates. Sent by Center with Roy CC'd
- Reminder notices sent only during month 1
 - Day 1: Notice that the report can be submitted
 - Day 8: Notice that the report needs to be submitted in 1 week
 - Day 15: Notice that the report is due today
 - Days 22 and 29: Notices that the report is past due
- Notices are only sent to those who haven't submitted their report by the notice date

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DGLVR Webinar

DGLVR GIS Updates: Engineering Cost in Grant App

Purpose:

- Provide applicant the opportunity to include engineering costs in their Grant Application

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Why this is helpful?

- **The application has been updated to include a section for engineering costs**
 - **For Grant Requested Funds, engineering costs CANNOT be greater than 10% of the total contract amount**
 - **No restrictions for In-Kind Contributions**
- **Engineering Costs added to both the Grant Application and Detailed Estimated Project Expenditure Worksheets**
- **Costs have also been added to the Grant Application tab within the GIS Mapper.**

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Grant funds may not be utilized to pay for engineering that was done before the contract.

DGLVR Webinar

DGLVR GIS Updates: Updates to QR Managers Tab

Purpose:

- To increase ACH capabilities

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DGLVR GIS Updates: Engineering Cost in Grant App

ACH Bank Info*

DGR Account No:

DGR Bank Routing No:

LVR Account No:

LVR Bank Routing No:

Agreement Info

SAP Vendor ID:

EIN:

Current Agreement No:

Previous Agreement No:

- **Bank Routing Number split for DGR and LVR**
 - As it stands now, counties setting up New ACH accounts are limited by the comptroller to one ACH account per vendor.
 - Some counties have multiple ACH accounts set up already and these are “Grandfathered in”
- **EIN also added for informational purposes**

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DGLVR Webinar

DGLVR GIS Updates: Future Updates/Additions

- **More Imagery Basemap Options**
 - Google phased out – Replaced by Bing for now
- **Wild Trout Layer**
- **Funded Site Error Report**
- **Drawing Tools Overhaul**
- **Offline Assessment Tool**
- **Let me know if you have any suggestions!**

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