

DGLVR Webinar

Manual, Reporting, and Spending Updates

5/23/19

Starts at 9am

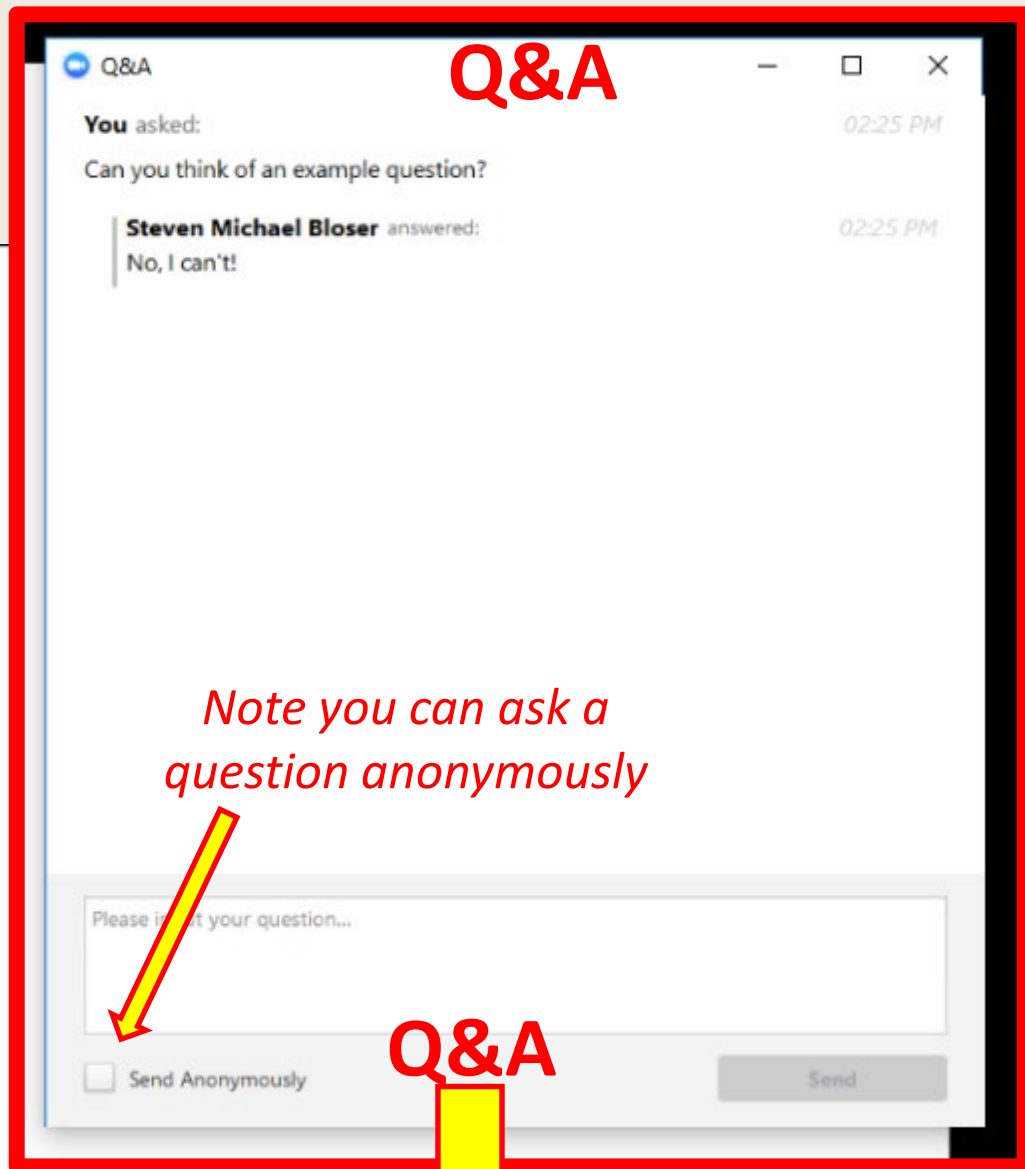


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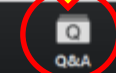
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Q&A



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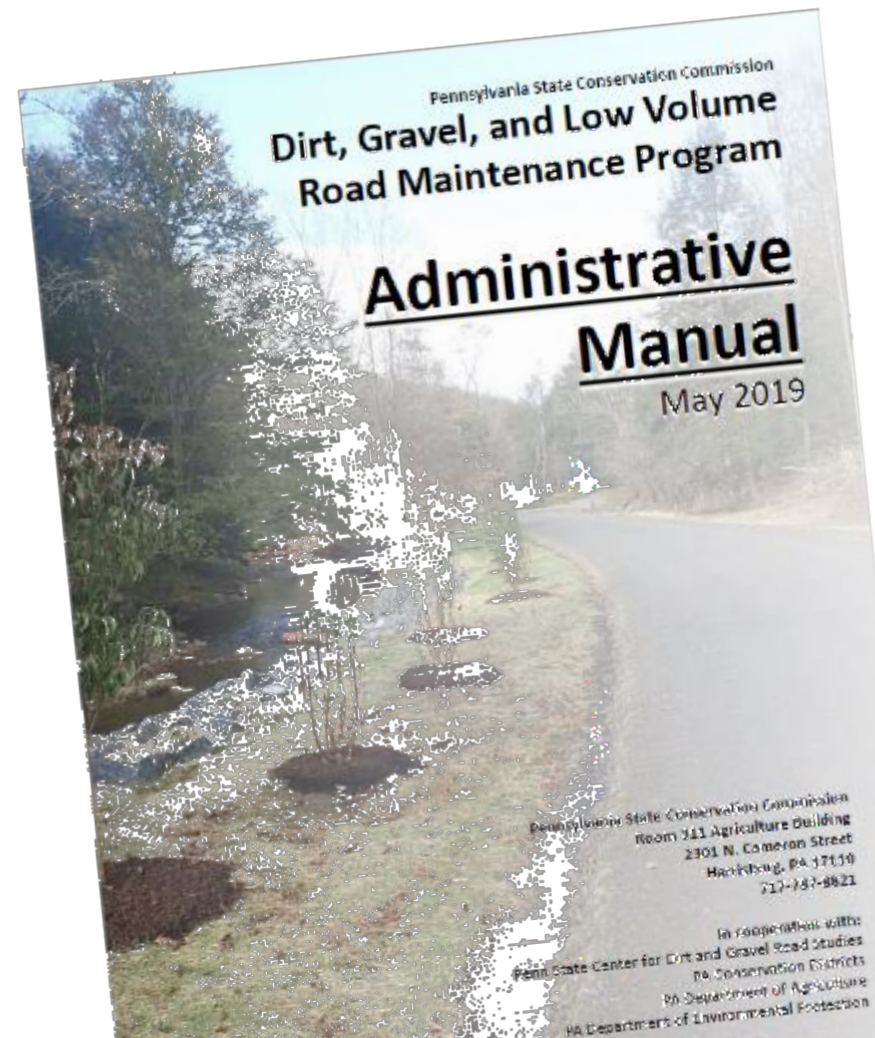
DGLVR Updates:

- Admin Manual
- Quarterly Reporting
- Spending

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Admin Manual

- Written in 2014, Updated in 2017
- SCC approved updates 5/14/19 that take effect 7/1/19



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Admin Manual

• Manual Update Process

- 2018: Draft changes made to manual
- Fall 2018: Advisory Workgroup had several meetings/calls to review and discuss
- Jan 2019: To CDs for review (7 sets of comments received)
- Jan 2019: Provided to PDA Legal for review
- Mar 2019: Final advisory workgroup feedback
- April 2019: Final approval by PDA legal
- May 2019: “Track Changes” version of manual to SCC
- 5/14/19: SCC Approved manual effective 7/1/19

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New Manual and Policies effective July 1, 2019:

- Why: allows time to adjust, provide new forms (contract and completion report) and make GIS updates.
- Contracts signed before 7/1/19: old policies apply (grandfathered)
- Contracts signed on/after 7/1/19: new policies apply
- GIS forms and website will be updated 7/1/19

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Review of Significant Changes

- This is a Summary of major changes only
- “Track Changes” version of admin manual available on CDGRS Website

8. PERMITS AND OTHER REQUIREMENTS

Program projects must comply with all federal state and local permit requirements. The Program has no specialized permits and projects are not exempt from any permit requirements. For specific questions regarding permitting, contact your local DEP or district.

Any required project permits ~~or plan approvals~~ must be obtained by the grant recipient ~~before funding can be advanced or work can begin~~ before work can begin on the portion of the project related to the permit. ~~Under no circumstance can any project work begin until all required permits or plan approvals are in hand.~~

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in order for
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permits must be
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work can begin on the portion of the project related to
work can begin. Under no circumstance can any
grant recipient applicant is

Significant Admin Manual Changes

- **Quarterly Reporting**: Move to quarterly reporting required updates to several sections (3.3, 3.9, 3.10)

3.10 Quarterly Reports

Districts are required to submit quarterly reports to the Commission using the **CDGRS DGLVR Mapper**. Reports are due 15 days after each quarter ends, beginning April 15 for the January to March **q**Quarter. All administrative, education, and project expenses must be reported in the quarter in which they are paid out of the Program account. Districts must keep documentation for all Program expenses. In order to submit quarterly reports, all project, administrative, and educational expenditures for the quarter must be entered into the GIS system. Information on contracted projects is also required, as well as a summary of Program activities from district staff for the quarter. The Conservation District Manager, or their approved designee, is required to submit the report. For more information on the quarterly reporting process or available training, visit:

[sources/cdgrs-mapper-geographic-information-](#)

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Significant Admin Manual Changes

- **3.4, Admin / Edu Wording**: Clarification of allowable administrative and education expenses

3.4.2 Administrative Funds

A district may use up to 10 percent of their total allocation for administering the Dirt, Gravel, and Low-Volume Road Maintenance Program. Administrative funds must be tracked separately for the Dirt, and Gravel, and Low-Volume Road allocations. The primary purpose of administrative funds is to assure adequate funding for technical staff who work on the Program. Support staff such as clerical, bookkeeping, and management staff who also work on the Program may be supported with administrative funds provided that an accurate accounting can be provided for actual time spent directly with the program. Administrative funds must be spent as expenses are incurred, funds cannot be transferred in advance to a separate account. Administrative funds must be spent within two years of State budget approval. Administrative expenses are outlined in the Commission Statement of Policy 83.611 (Appendix B).

- Staff and management salaries, including benefits, may be reimbursed only for time spent working directly on the Program.
- Other administrative expenditures for items such as vehicles, copiers, utilities, rent, etc. are eligible for reimbursement, but only if they are billed proportionally to the DGLVR Program or shared equally with other CD Programs based on full time equivalency required to administer the Program.

Significant Admin Manual Changes

- **3.7.4.5, Prevailing Wage**: Updated and clarified CD role in documenting PW. Included new notification letter and verification form as part of project contracts

It is the responsibility of the grant recipient to assure prevailing wage has been paid and to obtain copies of certified payrolls from any contractors where prevailing wage applies. Conservation Districts need to notify grant recipients of prevailing wage requirements and to verify the requirements of prevailing wage were followed by the grant recipient prior to final payment.

A prevailing wage “Notification letter“, attachment F to the DGLVR Contract, must be completed and kept in the project file. This letter ensures that applicants have verified that they are aware of prevailing wage requirements.

For projects where prevailing wage is required, a notarized “Certified Statement of Compliance“, attachment G to the DGLVR contract, must be completed and kept in the project file. This form is completed by each contractor and ensures they have met the requirement of the prevailing wage act.

Significant Admin Ma

- 3.7.4.5, Prevailing Wage:
- Notification form for all contracts
- New attachment to contract

Prevailing Wage Notification and Acknowledgment Form

Conservation District Notification to Grant Recipient

Date: _____
(notification date)

The _____ Conservation District is providing _____
(district name) (grant recipient)

this letter as an attachment to the Dirt, Gravel, and Low Volume Road contract on

_____ Road regarding the grant recipient's responsibility to meet
(road name / #)

prevailing wage requirements. For projects exceeding a total project value of \$25,000, the grant recipient must obtain a prevailing wage determination through the Department of Labor and Industry (DLI) and included it with the bid package for any contracted labor. Municipal employees are not subject to prevailing wage law.

By signing this form, the grant recipient acknowledges receipt of prevailing wage requirements from the Conservation District. If you have any questions regarding prevailing wage, please contact the PA Department of Labor and Industry, Bureau of Labor Law Compliance, at 800-932-0665, or visit: <https://www.dli.pa.gov/Individuals/Labor-Management-Relations/lc/prevailing-wage>

Grant Recipient Acknowledgement to Conservation District

I hereby acknowledge that I have read and understand the above notification to

_____ to comply with Pennsylvania's prevailing wage law.
(grant recipient)

Printed Name (grant recipient signee)

Signature (grant recipient signee)

Title (grant recipient signee)

Date Acknowledged

Significant Admin Mar

- 3.7.4.5, Prevailing Wage:
- Certification form for contracts where PW applies
- New attachment to contract

THE NOTARIZATION MUST BE COMPLETED ON FIRST AND LAST SUBMISSIONS ONLY. ALL OTHER INFORMATION MUST BE COMPLETED WEEKLY.

*FRINGE BENEFITS EXPLANATION (FB): Bona fide benefits contribution, except those required by Federal or State Law (unemployment tax, workers' compensation, income taxes, etc.)

Please specify the type of benefits provided and contributions per hour:

- 1) Medical or hospital care _____
- 2) Pension or retirement _____
- 3) Life insurance _____
- 4) Disability _____
- 5) Vacation, holiday _____
- 6) Other (please specify) _____

CERTIFIED STATEMENT OF COMPLIANCE

1. The undersigned, having executed a contract with _____
(AWARDING AGENCY, CONTRACTOR OR SUBCONTRACTOR)
_____ for the construction of the above-identified project, acknowledges that:
 - (a) The prevailing wage requirements and the predetermined rates are included in the aforesaid contract.
 - (b) Correction of any infractions of the aforesaid conditions is the contractor's or subcontractor's responsibility.
 - (c) It is the contractor's responsibility to include the Prevailing Wage requirements and the predetermined rates in any subcontract or lower tier subcontract for this project.
2. The undersigned certifies that:
 - (a) Neither he nor his firm, nor any firm, corporation or partnership in which he or his firm has an interest is debarred by the Secretary of Labor and Industry pursuant to Section 11(e) of the PA Prevailing Wage Act, Act of August 15, 1961, P.L. 987 as amended, 43 P.S. § 165-11(e).
 - (b) No part of this contract has been or will be subcontracted to any subcontractor if such subcontractor or any firm, corporation or partnership in which such subcontractor has an interest is debarred pursuant to the aforementioned statute.
3. The undersigned certifies that:
 - (a) the legal name and the business address of the contractor or subcontractor are: _____
 - (b) The undersigned is: a single proprietorship a corporation organized in the state of _____
 a partnership other organization (describe) _____
 - (c) The name, title and address of the owner, partners or officers of the contractor/subcontractor are:

NAME	TITLE	ADDRESS

The willful falsification of any of the above statements may subject the contractor to civil or criminal prosecution, provided in the PA Prevailing Wage Act of August 15, 1961, P.L. 987, as amended, August 9, 1963, 43 P.S. § 165.1 through 165.17.

(DATE)

(SIGNATURE)

(TITLE)

SEAL

(TITLE)

Taken, sworn and subscribed before me this _____ Day
of _____ A.D., _____

- **Note DGLVR Prevailing Wage Q&A Document**
- <https://www.dirtandgravel.psu.edu/pa-program-resources/program-specific-resources/reference-material>

Prevailing Wage & the Dirt, Gravel, and Low-Volume Road Program Frequently Asked Questions for Municipalities

updated 2/2019

NOTE: The information provided here is to help Dirt, Gravel, and Low-Volume Road (DGLVR) grant recipients understand how the Pennsylvania Prevailing Wage Act affects DGLVR Projects and is NOT an official determination on whether or not Prevailing Wage applies to a specific project. If a DGLVR grant recipient has any questions about whether Prevailing Wage applies to a specific project, they should contact the PA Department of Labor and Industry for an official determination.

Thank you to the Huntingdon County Conservation District and the PA Department of Labor and Industry for preparing this document

- 1. What is the Pennsylvania Prevailing Wage Act?**
This piece of legislation requires the “prevailing wage” rate to be paid to contracted labor for construction projects with an estimated cost of \$25,000.00 or more when public funds are involved.
 - 2. Who determines prevailing wage rates?**
The Bureau of Labor Law Compliance, which is part of the PA Department of Labor and Industry
- Prevailing Wage Act apply to Dirt, Gravel, and Low-Volume Road

Significant Admin Manual Changes

- **3.7.4.6, In-Kind Contributions**: Added provision that in-kind spending must meet Program policies
 - *Stream Crossing Replacements*
 - *Driving Surface Aggregate*
 - *Full Depth Reclamation*

project. Only costs that are directly part of a Program project, and that meet all current Program policies for eligible expenses, shall be considered as in-kind. Some examples of ineligible expenses that will not be considered as in-kind contributions include, but are not limited to: ~~Some examples include, but not limited to:~~ Stream crossing replacements that do not meet Program policy cannot count as in-kind; Surface aggregates that do not meet the Program's DSA policy cannot count as in-kind; Full Depth Reclamation projects that do not meet the Program's policy cannot count as in-kind."

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Significant Admin Manual Changes

- **Chapter 5:**
- **Meant as a standalone chapter for Grant Applicants.**
- **This chapter was updated to reflect changes elsewhere in manual.**

Audio also available via phone: 866-823-7699

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Significant Admin Manual Changes

- 7.1, Stream Crossing Replacements:
 - No round pipes over 3' allowed in streams

Round pipes over 36" in diameter are not permitted for use in DGLVR funded stream crossings. Oval or squash pipes are acceptable. This relatesapplies only to stream crossing replacements, round crosspipes are standard and acceptable for road drainage.

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For assistance, call: 814-865-5355

Significant Admin Manual Changes

- 7.1, Stream Crossing Replacements:
 - Policy application to small streams

Policy Application to Small Streams

For Program purposes, the stream crossing policy applies to situations where streams, including intermittent channels, with identified bed and banks are flowing into the road or the uphill ditch. Contact the State Conservation Commission in questionable circumstances. In order for policy exceptions on “questionable stream” channels, Districts must obtain written approval from the Commission prior to contracting the project.

Audio also available via phone: 866-823-7699

For assistance, call: 814-865-5355

Significant Admin Manual Changes

- 8.1, Permits:
 - Old Wording: could not advance funds on project until permit was in hand
 - New Wording: *“Any required project permits must be obtained by the grant recipient before work can begin on the portion of the project related to the permit.”*

8. PERMITS AND OTHER REQUIREMENTS

Program projects must comply with all federal state and local permit requirements. The Program has no specialized permits and projects are not exempt from any permit requirements. For specific questions regarding permitting, contact your local DEP regional staff or district.

Any required project permits ~~or plan approvals~~ must be obtained by the grant recipient ~~before funding can be advanced or work can begin~~ before work can begin on the portion of the project related to the permit. ~~Under no circumstance can any project work begin until all required permits or plan approvals are in hand.~~

Significant Admin Manual Changes

- Appendices:
 - Contract: minor wording changes, two new attachments dealing with Prevailing Wage

Will be updated in GIS 7/1/19

List of Attachments:

Attachment A – Grant Application and Workplan (*project specific*)

~~Attachment B – Work Plan~~ (*project specific*)

Attachment BC – General Contract Provisions (*PA standard*)

Attachment DC – ~~Dirt, Gravel and Low Volume Road Maintenance Program~~
~~Statement of Policy~~ (*PA standard*) Statement of Policy,
incorporated by reference, available at
www.dirtandgravelroads.org)

Attachment DE – Quality Assurance Board Standards (*county specific*)

Attachment EF – Schedule of Payments (*project specific*)

~~Attachment G – Project Performance Report~~ (*project specific*)

Attachment F – Prevailing Wage Notification Letter (*project specific*)

Attachment G - Prevailing Wage Certified Statement of Compliance (*project specific*)

Significant Admin Manual Changes

- Appendices:
 - Organization: Appendices reorganized and attachments to contract incorporated into single appendix

Appendices

APPENDIX A.	DIRT GRAVEL, AND LOW-VOLUME ROAD PROGRAM LAW 9106
APPENDIX B.	COMMISSION STATEMENT OF POLICY
APPENDIX C.	CONTRACT AND ATTACHMENTS
APPENDIX D.	CONTRACT AMENDMENT
APPENDIX E.	STREAM CROSSING REPLACEMENT EVALUATION
APPENDIX F.	TRAFFIC COUNTY VALIDATION AND INSTRUCTIONS
APPENDIX G.	PROJECT COMPLETION REPORT
APPENDIX H.	DEFINITIONS AND ACRONYMS.....

Significant Admin Manual Changes

- Appendices:

- Project Completion Report: minor changes to project closeout summary

Will be updated in GIS 7/1/19

<p><u>Dirt, Gravel and Low Volume Program Funds</u> <i>Use actual project costs after receipts are totaled.</i></p> <p>Project Commitments:</p> <p>A. Contract Amount..... \$ _____</p> <p>B. Amendments (if applicable)..... \$ _____</p> <p>C. Total Committed (A+B)..... \$ _____</p> <p>Project Expenditures: (receipts must be submitted)</p> <p>D. Materials..... \$ _____</p> <p>E. Equipment..... \$ _____</p> <p>F. Labor..... \$ _____</p> <p>G. Engineering (limit 10% of line C).... \$ _____</p> <p>H. Total Expenditures (D+E+F+G)..... \$ _____ <i>Represents the total DGLVR funds paid to the grant recipient.</i></p>	<p><u>In-Kind Contributions</u> <i>Includes goods and services from applicant and other sources.</i></p> <p>In-Kind Contributions from Grant Recipients:</p> <p>I. Materials..... \$ _____</p> <p>J. Equipment..... \$ _____</p> <p>K. Labor..... \$ _____</p> <p>L. Engineering..... \$ _____</p> <p>In-Kind Contributions from Other Sources:</p> <p>M. Other Sources (describe below)..... \$ _____</p> <p>_____</p> <p>_____</p> <p>N. Total In-Kind Value (I+J+K+L+M). \$ _____</p>
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Significant Admin Manual Changes

- Appendices:
 - Project Completion Report: minor changes to project closeout summary

Will be updated in GIS 7/1/19

High Water Bypass.....	_____	#
In-stream Stabilization Structures....	_____	#
Bioengineering.....	_____	sq yd

Vegetative Management _____	
Select Thinning/Pruning.....	_____ ft
Seeding/Mulching.....	_____ sq yd

Stream Crossing Replacements

(Type: R=round pipe; M=multiple pipes; S=squash pipe; A=arch pipe (w/bottom); X=box culvert (w/bottom); BL(A/B)= bottomless Arch/Box; B=bridge; O=other)

Crossing 1

Bankfull Width: _____ ft

Existing Structure	New Structure
Type: _____	Type: _____
Opening Width: _____ ft	Opening Width: _____ ft

Crossing 2

Bankfull Width: _____ ft

Existing Structure	New Structure
Type: _____	Type: _____
Opening Width: _____ ft	Opening Width: _____ ft

Crossing 3

Bankfull Width: _____ ft

Existing Structure	New Structure
Type: _____	Type: _____
Opening Width: _____ ft	Opening Width: _____ ft

Other

All Other Practices Implemented..... _____ # List Practices..... _____

Manual on Website:

> Program Resources

Blank Forms

Reference Material

Administrative Guidance Manual

1. Introduction

2. SCC Role

3. Cons. Districts Role

4. QAB Role

5. Applicant Role

6. CDGRS

7. Add. Program Policies

8. Permits

Appendix A

Administrative Guidance Manual

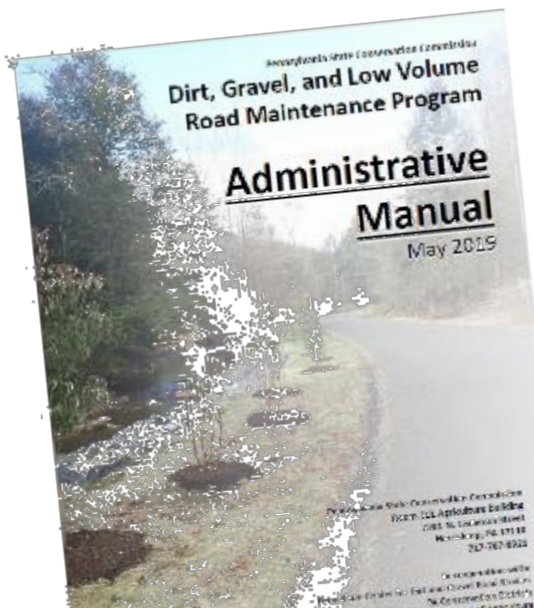
New DGLVR Administrative Manual Effective 7/1/19

At its 5/14 meeting, The State Conservation Commission adopted revisions to the administrative manual. Revisions are effective 7/1/19 and contracts signed before that date should follow old manual and policies. Contracts signed on or after 7/1/19 should follow the new manual, policies, and forms. This section is provided so Conservation Districts can prepare for the change. Revisions to the Contract and Completion report will be incorporated into the GIS tracking system and made available on 7/1/19.

- [New Admin Manual](#) (5.23 MB): New version of administrative manual effective 7/1/19
 - [Track Changes Admin Manual](#) (2.91 MB): New version of manual with “track changes” used to highlight differences from the 2017 Manual.
- [New Contract](#) (44.3 KB): Revised contract between CDs and grant recipients (effective 7/1)
 - [Track Changes Contract](#) (49 KB): New version of contract with “track changes” used to highlight differences from the current contract.
 - [Prevailing Wage Notification Letter](#) (104 KB): New attachment to contract (effective 7/1)
 - [Prevailing Wage Certification](#) (9.24 KB): New attachment to contract (effective 7/1)
- [Project Completion Report](#) (1.51 MB): Revised project completion report (effective 7/1)
 - [Track Changes Project Completion Report](#) (1.51 MB): New version of completion report with “track changes” used to highlight differences from the current completion report

QUESTIONS?

- Track Changes Manual available on CDGRS website
- Contracts signed 6/30 or earlier – grandfathered into old policies
- Contracts signed 7/1 or later: new manual and policies apply
- New forms in GIS and on website 7/1/19



In the mail to CDS:

- Two printed admin manuals
- Three printed Annual Summary Reports





DGLVR Updates:

- Admin Manual
- Quarterly Reporting
- Spending

Quarterly Reporting:

- Three reports done since first one in Sep 2018
- April-June report due July 15th ***
- Automated replenishments working to get funds out of Harrisburg:
 - Only \$220,000 of \$26,000,000 for FY 2018-19 remain in Hbg

Quarterly Reporting:

- Quarterly reports go with replenishments to justify spending
- Some advice on quarterly reporting:

Example of Good Report:

CDGRS Quarterly Activity Report

Page 4 of 5

██████████ COUNTY CONSERVATION DISTRICT

Time Period: 07/01/2018 - 09/30/2018

Summarize education, outreach, and promotional activities:

Wrapped up a demonstration project that was started in 2016. As part of this demo project workshops were held to demonstrate shallow pipe installation to both eligible participants and to conservation district staff members. Also presented program information to the COG and Leadership ██████████ Class of 2018. One staff member attended the two day ESM training and Stream Crossing installation training as well as Center webinars (recorded and live).

- *Activity level justifies education spending.*
 - *Demo project, and workshops make a good outreach*
 - *Presentation to COG is a good way to get information out*
 - *ESM and Stream crossing training keeps staff up to date*

Example of Good Report:

CDGRS Quarterly Activity Report

Page 5 of 5

[REDACTED] COUNTY CONSERVATION DISTRICT

Time Period: 07/01/2018 - 09/30/2018**Describe other activities done or time spent on DGLVR Program:**

Time was allocated to project planning, file notes, and necessary follow up.

List any administration/education expenses greater than \$500, excluding salaries:

A check for 13,756.12 was paid to [REDACTED] Township Supervisors for the [REDACTED] Demonstration Project

- *Admin/Edu Checks over \$500*

Example of Good Report:

Summarize site visits, including pre-application, conducted by CD:

Project Site Showings: Conducted 4 site showings

Pre-Construction Visits: Conducted 3 pre-construction meetings

Pre-Application Visits: Met with 3 Townships for Pre-Application Site Visits

Construction Checks: Conducted numerous construction inspections for 6 different projects

- *Shows effort from active county*

Describe other activities done or time spent on DGLVR Program:

This quarter, [REDACTED] attended a road assessment training and advanced GIS training with the Center for Dirt and Gravel Road Studies. She also attended the US Forest Service Stream Simulation training to learn about designing road-stream crossings to allow for aquatic organism passage, and spent a day with DEP and [REDACTED] staff reviewing Chapter 105 permit questions in [REDACTED] County. Significant time was spent helping municipalities with project completion reports and discussing future DGLVR project plans.

- *Keeping up to date with education and training*

Example of Good Report:

Summarize education, outreach, and promotional activities:

██████ worked closely with 6 municipalities to educate them about project completion reports. She also educated two municipalities about the DGLVR program during pre-application meetings, and compiled and mailed out information about prevailing wage requirements to all ██████████ County municipalities.

- *Briefly describes a lot of one-on-one work with applicants*

Example of Questionable Activity vs Spending:

██████████ COUNTY CONSERVATION DISTRICT

Time Period: 07/01/2018 - 09/30/2018

Summarize education, outreach, and promotional activities:

None

Summarize site visits, including pre-application, conducted by CD:

Periodic meetings and phone calls with ██████████ Township, their engineer, etc. to discuss

██████████ COUNTY CONSERVATION DISTRICT

Time Period: 10/01/2018 - 12/31/2018

Describe other activities done or time spent on DGLVR Program:

Contacted various municipalities to discuss potential projects that could be completed in the short term to try and spend our funding (LVR in particular).

██████████ COUNTY CONSERVATION DISTRICT

Time Period: 10/01/2018 - 12/31/2018

Summarize education, outreach, and promotional activities:

Sent annual notice of funding to all eligible applicants.

Example of Questionable Activity vs Spending:

_____ COUNTY CONSERVATION DISTRICT

Summarize education, outreach, and promotional activities:

None

- *Minimal outreach*
- *No project payments since quarterly reporting began*
- *Still using admin/edu funds*

Summarize site visits, including pre-application, conducted by CD:

Periodic meetings and phone calls with _____ Township, their engineer, etc. to discuss

_____ COUNTY CONSERVATION DISTRICT

Time Period: 10/01/2018 - 12/31/2018

Describe other activities done or time spent on DGLVR Program:

Contacted various municipalities to discuss potential projects that could be completed in the short term to try and spend our funding (LVR in particular).

_____ COUNTY CONSERVATION DISTRICT

Time Period: 10/01/2018 - 12/31/2018

Summarize education, outreach, and promotional activities:

Sent annual notice of funding to all eligible applicants.



DGLVR Updates:

- Admin Manual
- Quarterly Reporting
- Spending

CD 5-Year Contract and Spending

- 5-year SCC contract with CDs expired June 30, 2018
- Agreements were extended through June 30, 2019 to allow CDs to expend money and complete projects.
- **Approved at 3/2019 SCC meeting:**
 - **Counties with uncommitted old funds as of 5/24/19 (Red):** not eligible for FY 2019-20 Allocations
 - **Counties with unspent old funds as of 6/30/19 (Yellow):** FY 2019-20 allocations reduced by amount of unspent funds.
 - DNG and LVR tracked separately, and any money withheld is distributed to eligible CDs (Green).

CD 5- Year Contract and Spending

- Reminder: how to determine your status

Example of a Green County

Quarterly Report

04/01/2019 - 06/30/2019

Dirt and Gravel Low Volume Activity Report Managers Date Submitted:

Balance at District		Replenishments	
Starting Balance: \$	279,684.30	Potential Claim: \$	0.00
Expenses: \$	0.00		0.00
Ending Balance: \$	279,684.30	Amount Requested: \$	0.00

Spending Status		Previous 5-Year Agreement	
Current Balance: \$	279,684.30	"Old Money" Balance: \$	0.00
Committed Remaining: \$	0.00	Currently Spent: \$	0.00
Uncommitted Balance: \$	279,684.30	Balance Remaining: \$	0.00

*Zero Balance in "previous 5-Year Agreement"
Eligible for FY 2019-20 allocation*

CD 5- Year Contract and Spending

- Reminder: how to determine your status

Example of a Yellow County

Quarterly Report

04/01/2019 - 06/30/2019

Dirt and Gravel Low Volume Activity Report Managers

Date Submitted:

Balance at District	Replenishments
Starting Balance: \$ 214,953.99	Potential Claim: \$ 145,652.59
	Funds (Cur): \$ 11,979.48
	Funds (Prev): \$ 0.00
	Requested: \$ 11,979.48

Spending Status

Current Balance: \$ 81,280.88
Committed Remaining: \$ 215,524.49
Uncommitted Balance: \$ (134,243.61)

Previous 5-Year Agreement

"Old Money" Balance: \$ 198,230.30
Currently Spent: \$ 145,652.59
Balance Remaining: \$ 52,577.71

\$53K remaining in Previous 5-year agreement, but \$215K under contract: Eligible for FY 2019-20 allocation Would have allocation reduced by \$53K

CD 5- Year Contract and Spending

- Reminder: how to determine your status

Example of a Red County

Quarterly Report

04/01/2019 - 06/30/2019

Dirt and Gravel Low Volume Activity Report Managers

Date Submitted:

Balance at District	Replenishments
Starting Balance: \$ 227,416.10	Potential Claim: \$ 0.00
Income: \$ 0.00	Replenishment Funds (Cur): \$ 0.00
	Replenishment Funds (Prev): \$ 0.00
	Replenishment Funds Requested: \$ 0.00

Spending Status	Previous 5-Year Agreement
Current Balance: \$ 227,416.10	"Old Money" Balance: \$ 177,191.27
Committed Remaining: \$ 21,225.80	Currently Spent: \$ 0.00
Uncommitted Balance: \$ 206,190.30	Balance Remaining: \$ 177,191.27

\$177K remaining in Previous 5-year agreement, but only \$21K under contract: NOT Eligible for FY 2019-20 allocation

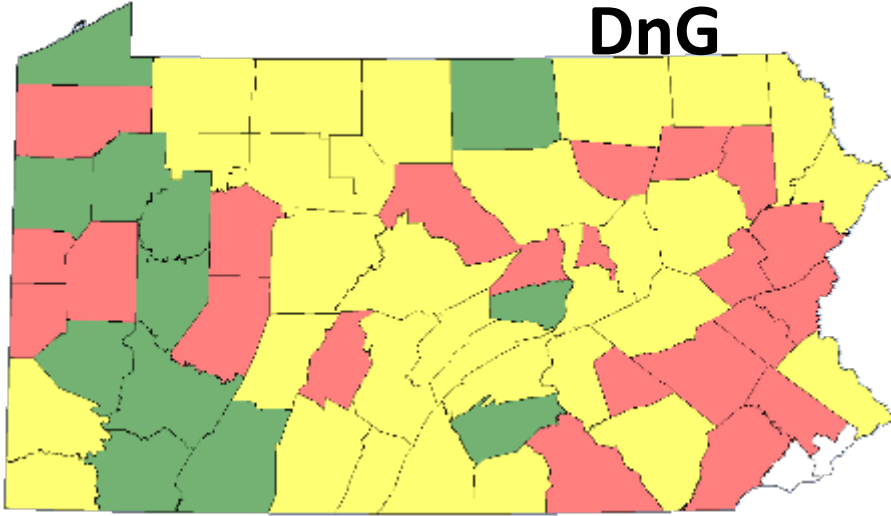
Spending Status

- \$130M allocated to CDs through previous 5-year agreement
 - \$5.4M in old funds left to be spent before June 30
 - \$250,000 of that still needs to be committed (red)
 - \$5.2M of that is committed, just needs to be spent (yellow)

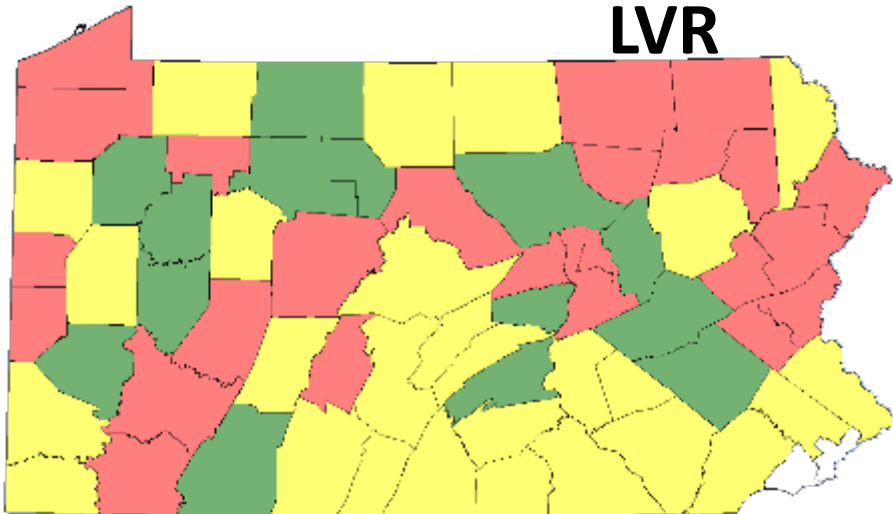
3/27/2019: \$12 Million left

- **RED:** 22 DnG, 24 LVR
- **YELLOW:** 31 DnG, 27 LVR
- **GREEN:** 12 DnG, 14 LVR

DnG

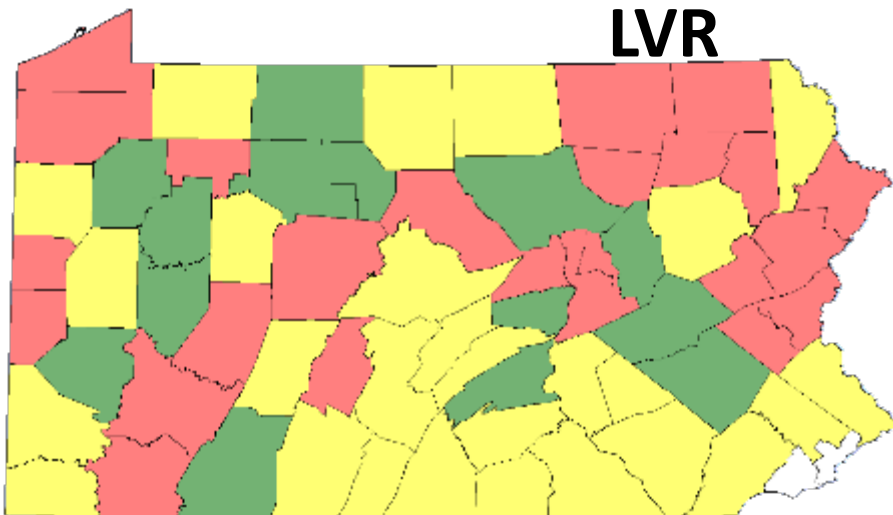
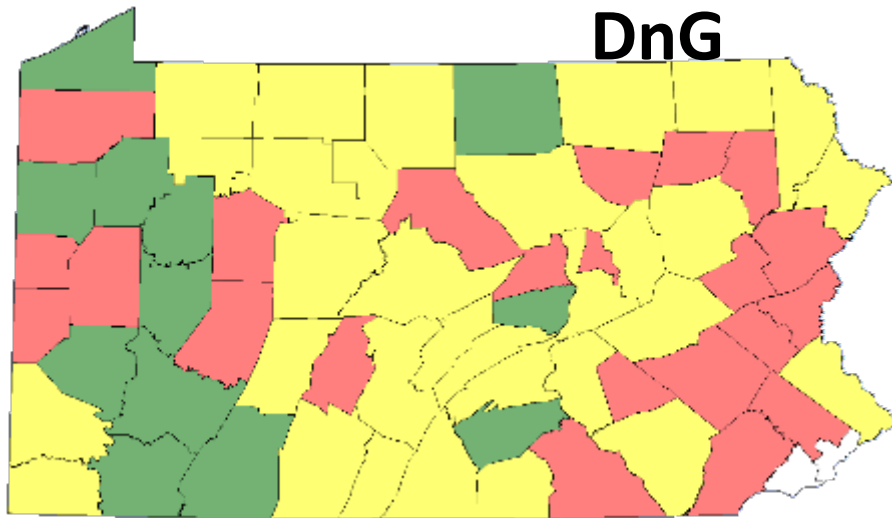


LVR



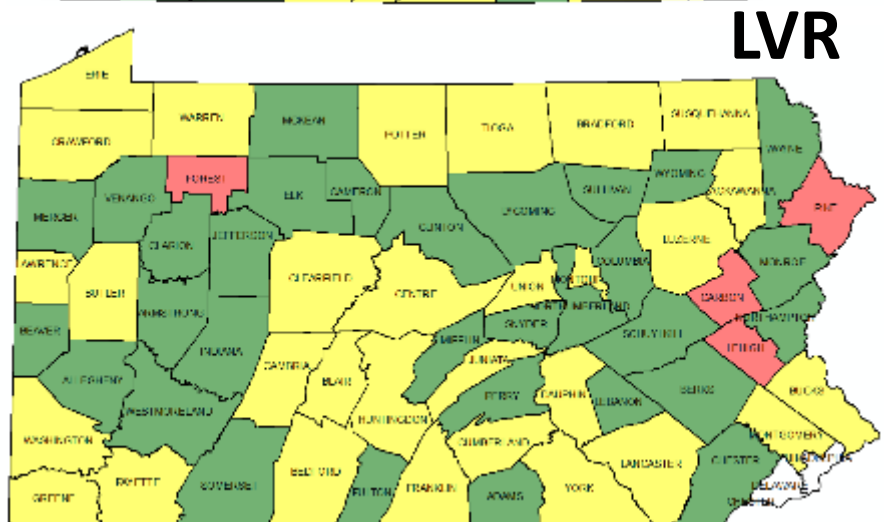
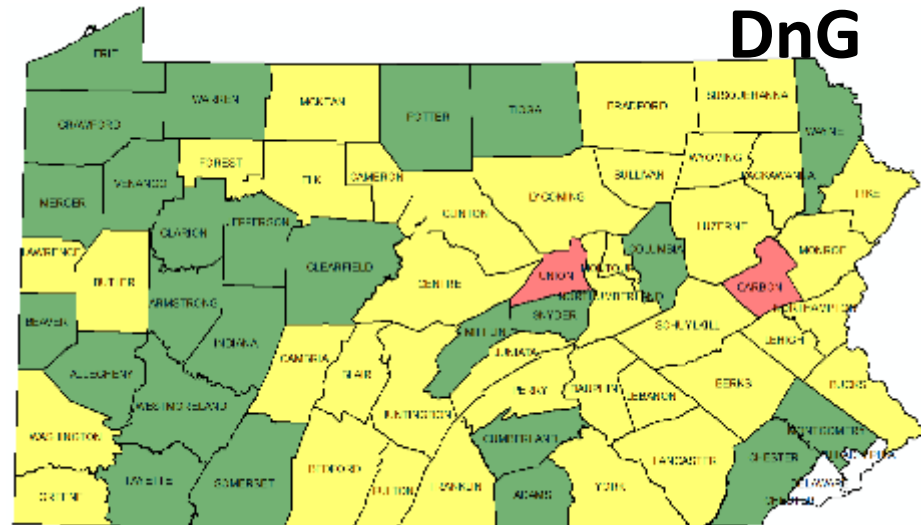
3/27/2019: \$12 Million left

- **RED:** 22 DnG, 24 LVR
- **YELLOW:** 31 DnG, 27 LVR
- **GREEN:** 12 DnG, 14 LVR

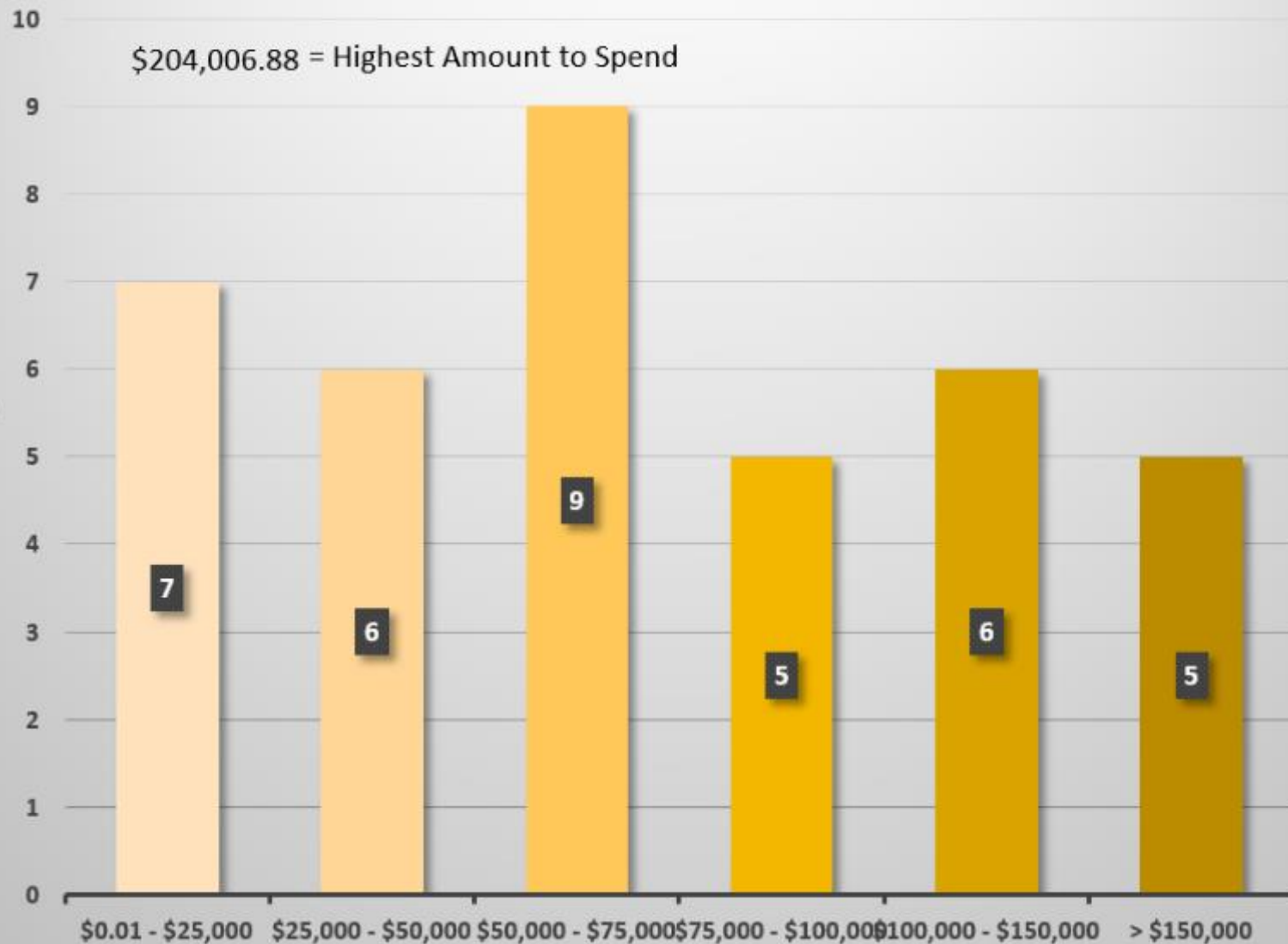


5/22/2019: \$5 Million left

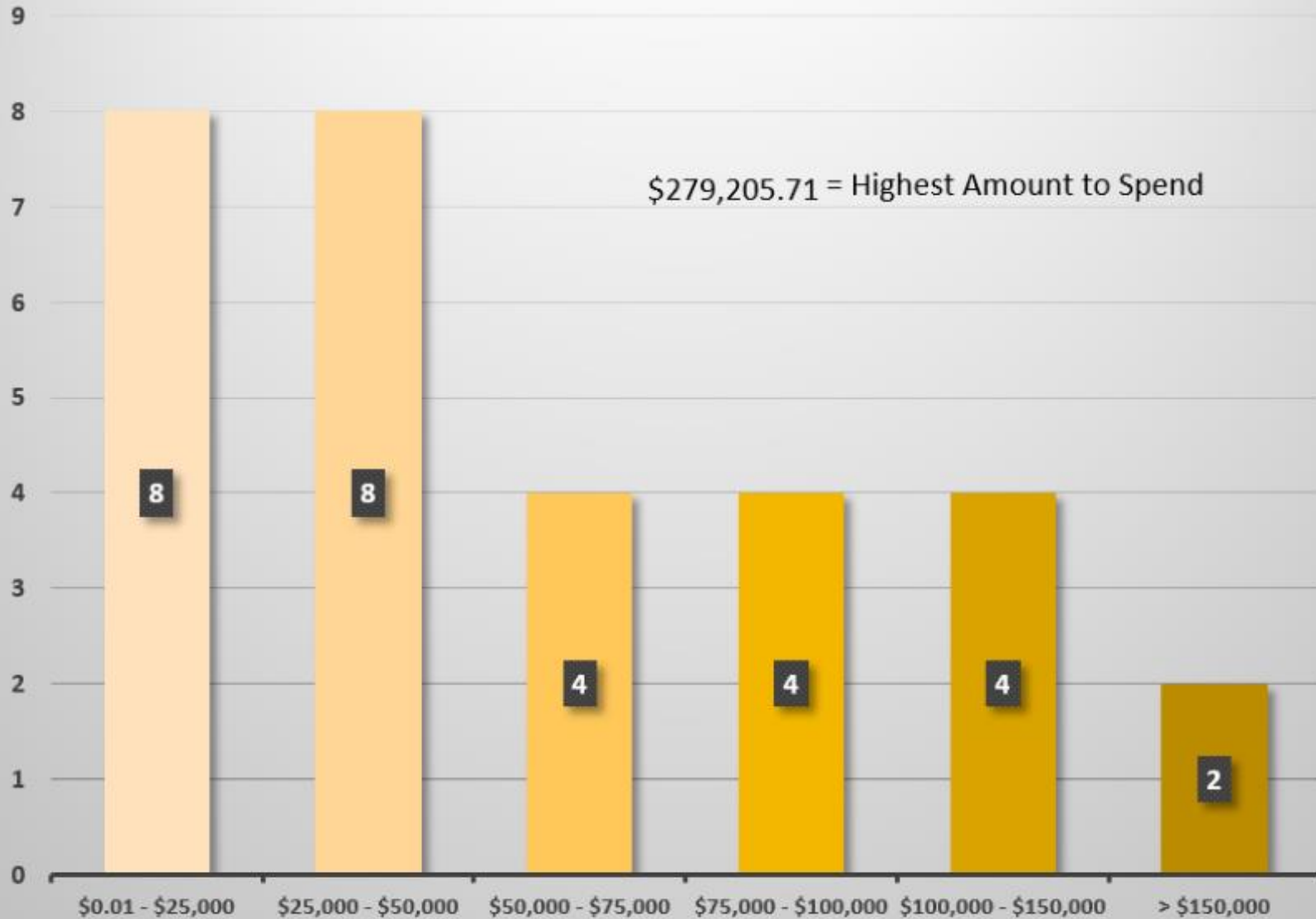
- **RED:** 2 DnG, 4 LVR
- **YELLOW:** 38 DnG, 31 LVR
- **GREEN:** 25 DnG, 30 LVR



Yellow Counties - "Old Money" Remaining Dirt and Gravel



Yellow Counties - "Old Money" Remaining Low Volume



CD 5- Year Contract and Spending

Advice for Yellow counties

- Complete projects
- Advance payments on new projects
- Consider progress payments for projects
 - Must be for actual expenses
 - Must hold 30% until project completion

*****Keep GIS up to date, don't wait until July ASR Deadline**

CD 5- Year Contract and Spending

- CDs have been busy getting contracts and completing projects
- CDGRS and SCC have been busy helping with technical assistance.
- **Current Projection:**
 - **Less than 5 counties will be ineligible for an FY 2019-20 allocation (each DnG/LVR)**
 - **Less than 15 counties will get allocation reductions for FY 2019-20 allocations (each DnG/LVR)**