

DGLVR Webinar

Payments Overview



Contract Editing

05/08/2018-01-C

Site Id: 123456789012345 Contract Date*: 05/08/2018 Project Status: Contract

Project Participant: Curtin Township Municipality: Curtin Township

Road Name/Number: Road Owner*: Township

Affected Stream/Trib: Site Length (ft): 1,825.65 100% In-Kind Project

Assessment Grant Application Contract Amendments Payments Completion Report Photos

05/02/2018-1212

Current Payment	Payment Information
Check Number: 1212	Total Payments Saved: 5
Amount: \$ 44,100.00	Contract Amount: \$ 5,000.00
Date: 5/2/2018	Amendments Total: \$ 0.00
Recipient: sdfsd	Saved Payments Total: \$ 90,000.00
Comments:	Remaining Balance: \$ (85,000.00)

Payment Notes

test 123

If you are reading this, then you are successfully seeing the webinar video. Webinar audio should be automatic through your computer, and options can be accessed in the “audio options” button on the bottom left. If you are having audio issues, or are in a location where listening via phone is preferable, audio is also available on the CDGRS conference line at: 866-823-7699.

For technical assistance, call: 814-865-5355



Q&A

You asked: 02:25 PM

Can you think of an example question?

Steven Michael Bloser answered: 02:25 PM

No, I can't!

Please input your question...

Send Anonymously

Send

Note you can ask a question anonymously

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GIS Update Implementation Timeline:

- ~~June 18, June 21, June 26: QR Update Webinars for all CDs:~~
- ~~July 1: Project payments tab made available to all CDs in GIS.~~
- **July 6, 9, 20:** Webinars for all CDs: Training webinar to illustrate how individual project payments (checks) are now tracked.
- **July 20:**
 - Last date for paper replenishments for “old” money.
 - Financial Statements needed for both DGR & LVR
 - GIS Fully Updated
 - Cost and Expenses report entered for the period of January 1 – June 30
- **August 6:** Quarterly Reporting available to all CDs in GIS
- **Late July through August:** Quarterly Report webinar trainings:
 - For Technicians: Project Payments and quarterly reports
 - For Managers and accountants: Financial reporting and replenishments
- **September 18:** Full GIS Training for new hires in Indiana (workshop)
- **September 19:** Four ~45 minute Quarterly Report Trainings in Indiana (workshop)
- **October 1:** First quarterly report can be submitted
- **October 15:** First quarterly report due in new system

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Project Payments

- Implemented along with the new Quarterly Report
- Used to by the GIS Mapper to track checks
- Required for the new Quarterly Report
- Used to generate the replenishment request
- Payment system functionality based on a combination of the Contract Date and the Completion Date

The screenshot displays a software interface titled "Contract Editing" with a navigation bar containing tabs for "Assessment", "Grant Application", "Contract", "Amendments", "Payments", "Completion Report", and "Photos". The "Payments" tab is active. The interface shows the following fields and values:

- Site Id: 123456789012345
- Contract Date: 05/08/2018
- Project Status: Contract
- Project Participant: Curtin Township
- Municipality: Curtin Township
- Road Name/Number: [Empty]
- Road Owner*: Township
- Affected Stream/Trib: [Empty]
- Site Length (ft): 1,825.65
- 100% In-Kind Project: [Checked]

Below these fields are two main sections:

- Current Payment:**
 - Check Number: 1212
 - Amount: \$ 44,100.00
 - Date: 5/2/2018
 - Recipient: sdfsdfs
 - Comments: [Empty]
- Payment Information:**
 - Total Payments Saved: 5
 - Contract Amount: \$ 5,000.00
 - Amendments Total: \$ 0.00
 - Saved Payments Total: \$ 90,000.00
 - Remaining Balance: \$ (85,000.00)

At the bottom, there is a "Payment Notes" section with the text "test 123".

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Project Payments

- **Required to Create Payment**
 - Check Number
 - Amount
 - Date
 - Recipient
- **Optional**
 - Comments for that individual check (i.e., DSA)
 - General Comments/Notes for all payments made

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Assessment Grant Application Contract Amendments **Payments** Completion Report Photos

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Payment Notes

test 123

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Project Payments: General Rules

- **Payment cannot be saved:**
 - If it exceeds the contract and amendments total
 - If the payment date is later than the current date (cannot make “future” payments)
 - If the payment date is older than the last unsubmitted quarter
 - Payments cannot be edited once a contract has been marked as completed
- **Contract cannot be completed (w/ exceptions):**
 - If there are 0 payments entered
 - If the total payments does not equal the total expenditures

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Project Payments: Scenario 1

- **Contract Date: Prior to July 1, 2018**
- **Completion Date: Prior to July 1, 2018**
- **Payment Functionality:**
 - **Payments are completely disabled**
 - **Payment Difference ignored when saving a completed project**

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Project Payments: Scenario 2

- **Contract Date: Prior to July 1, 2018**
- **Completion Date: After June 30, 2018**
- **Payment Functionality:**
 - Payments are enabled
 - Can only enter payments for payments made after June 30.
 - At least one payment **MUST** be entered
 - Payment Difference ignored when saving a completed project but will alert you to remind you to enter all payments made after June 30

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Project Payments: Scenario 3

- **Contract Date: After June 30, 2018**
- **Completion Date: After June 30, 2018**
- **Payment Functionality:**
 - **Payments are enabled**
 - **All payments MUST be entered**
 - **Payment Difference check enforced**
 - **Cannot save as completed if the total payments do not equal the total expenditures**

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