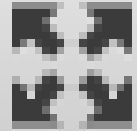


# Replenishment and Direct Deposit

4/18/2017

Starts at 9am

Toggle Fullscreen mode with this button above



## Application for Replenishment of Advance Working Capital

_____ Conservation District	SAP Vendor ID: _____
Address: _____	Vendor Invoice Date: _____
Agreement # _____	Time Period: _____ to _____
-----	
<input type="checkbox"/> Use ACH Bank Transfer: Account Number: _____	Bank Key Number: _____

Dirt & Gravel administrative expenses claimed this period.....	\$ _____
Dirt & Gravel education & training expenses claimed this period.....	\$ _____

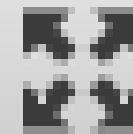
← Use Chat box to ask Questions

If you are reading this, then you are successfully seeing the webinar video. In addition to audio on the webinar, we have opened a phone conference line to allow attendees to listen and ask questions directly: **866-823-7699**. Please use either the webinar audio or conference line, but not both (will produce feedback).

**Audio also available via phone: 866-823-7699**  
For assistance, call: 814-865-5355

Participant phone lines will be muted until after initial presentation

**Toggle Fullscreen mode with this button above**



**Use Chat box to ask Questions**

**Audio also available via phone: 866-823-7699**  
For assistance, call: 814-865-5355

## Purpose:

- To review the replenishment request process.
- To talk about the financial accountability standards.
- Provide time for Q&A

**Audio also available via phone: 866-823-7699**

For assistance, call: 814-865-5355

## Advanced Working Capital

- CD advanced 50% of allocations.
  - Both D&G and LVR Allocations
  - Allocation worksheet available



# Replenishment Webinar

**County County Conservation District**

**Document Number: 12345678**

**EIN: 12-345678**

**Vendor ID: 123456**

## FY 14/15 **County** County Conservation District (CCD) Dirt, Gravel and Low Volume Road Maintenance Program (DG&LVRMP) Apportionment Allocation Worksheet

**County** CCD Dirt, Gravel and Low Volume Road Maintenance Program Apportionment Allocation Total:

<b>County</b> CCD Dirt and Gravel Road (DGR) Base Allocation	<u>\$100,000.00</u>
<b>County</b> CCD Low Volume Road (LVR) Base Allocation	<u>\$140,000.00</u>
<b>Total CCD DGR and LVR Base Allocation</b>	<b>\$240,000.00</b>

**Sample Amounts only**

**County** CCD DG&LVRMP Working Capital Advance Payment Calculation:

<b>A. Administrative Expense Limit</b> - up to 10% of base county allocation in actual documented costs, not to exceed:	Administration DGR	<u>\$10,000.00</u>
	Administration LVR	<u>\$14,000.00</u>
	<b>Administration Total</b>	<b>\$24,000.00</b>
<b>B. Training/Education Expense Limit</b> - up to 10% of base county FY 14/15 allocation in actual documented costs, not to exceed:	Trng./Ed. DGR	<u>\$10,000.00</u>
	Trng./Ed. LVR	<u>\$14,000.00</u>
	<b>Training/Education Total</b>	<b>\$24,000.00</b>
<b>C. Project Funds</b> - available for project participant grants, demonstration projects, and other maintenance activities.	Project Funds DGR	<u>\$80,000.00</u>
	Project Funds LVR	<u>\$112,000.00</u>
	<b>Project Funds Total</b>	<b>\$192,000.00</b>
<b>D. Working Capital Advanced Payment (Total of: A + B + C) X 0.5</b>		<b><u>\$120,000.00</u></b>

1. The above apportionment data establishes the district's total allocation of funds for the Dirt, Gravel, and Low Volume Road

## Replenishment

- CDs receive  $\frac{1}{2}$  of their allocation as an advance
- **Can apply for replenishment once funds are spent.**  
**(out the door)**



- **Replenishment used by Districts to request remaining funds from SCC**
  - Districts get 50% of allocation up front
  - Must request replenishment for remainder after funds are spent (*i.e. out the door*).
  - Can be all at once, or in several requests
  - Can span multiple funding years



# Replenishment Webinar

- Replenishment requests can be large or small

Expenses claimed this period	\$168,935.56
Maintaining expenses claimed this period	\$1,237.94
Other expenses claimed this period	\$1,000,464.29
Total Dirt & Gravel expenses	\$1,170,637.79
Expenses claimed this period	\$2,000.00
Maintaining expenses claimed this period	\$
Other expenses claimed this period	\$
Total Low Volume expenses	\$2,000.00
Expenses claimed this period	\$170,935.56
Maintaining expenses claimed this period	\$1,237.94
Other expenses claimed this period	\$1,000,464.29
Total expenses claimed for this period	\$1,172,637.79
Replenishment requested (total expenses or contract account balance)	\$1,172,637.79
Balance for this period	<input checked="" type="checkbox"/> This is the balance that remains

1,126,669.26

Expenses claimed this period	\$147.01
Maintaining expenses claimed this period	\$
Other expenses claimed this period	\$
Total expenses claimed for this period	\$147.01
Replenishment requested (total expenses or contract account balance)	\$147.01
Balance for this period	<input checked="" type="checkbox"/> This is the balance that remains (147.01 Funds)

\$147

\$1.1 million



# Replenishment

PA State Conservation Commission

Revised 12/2016

Dirt, Gravel, & Low-Volume Roads Maintenance Form

## Application for Replenishment of Advance Working Capital

_____ Conservation District	SAP Vendor ID: _____
Address: _____	Vendor Invoice Date: _____
Agreement # _____	Time Period: _____ to _____
<input type="checkbox"/> Use ACH Bank Transfer: Account Number: _____ Bank Key Number: _____	

Dirt & Gravel administrative expenses claimed this period.....	\$ _____
Dirt & Gravel education & training expenses claimed this period.....	\$ _____
Dirt & Gravel project expenses claimed this period.....	\$ _____
Dirt & Gravel TOTAL expenses claimed this period.....	\$ _____

Low-Volume administrative expenses claimed this period.....	\$ _____
Low-Volume education & training expenses claimed this period.....	\$ _____
Low-Volume project expenses claimed this period.....	\$ _____
Low-Volume TOTAL expenses claimed this period.....	\$ _____

Total expenses claimed for this period (D&G + LVR).....	\$ _____
Replenishment requested (the lesser of total expenses claimed, or current account balance).....	\$ _____

I attest that:

All expenditures reflected herein were made in accordance with the 'Dirt & Gravel Road Statement of Policy', 'General Contract Conditions', and the criteria approved by this Conservation District's Quality Assurance Board. Advances and expenditures were made only for those expenses deemed "eligible" by Article 83.615 of the Statement of Policy and contractually agreed to in Article 83.611 of the Statement of Policy. A separate accounting of funds received under this program has been made and will be retained for three years. All required supporting expense documents will also be available for audit.

Sworn: \_\_\_\_\_  
District Manager (print) Signature Date

### FOR STATE CONSERVATION COMMISSION USE ONLY

Commission verifies that the District's expenditures for projects, training and administration adhere to limits of Section 9106 of Act 3, 1997, the Dirt & Gravel Road Maintenance Program Statement of Policy and the Five Year Program Agreement.

Approved: \_\_\_\_\_  
State Conservation Commission Date

Account Code: 6600400-305400000-30035\_\_\_ 6811001000

Amount: \$ _____
---------------------

## Instructions for completing the replenishment request form

**SAP Vendor ID Number:** Use the Vendor ID number associated with your Conservation District.

**County name:** Use the county name that matches exactly with the info associated with the Vendor ID number. Please note that the County Name must match exactly with the information in the SAP data base. If it does not match exactly, contact Vendor Services to make any changes before submitting the request. For example, "Adams Conservation District" is not exactly the same as "Adams County Conservation District" or "Adams Conservation". Contact Information for Vendor Services: Commonwealth of Pennsylvania; Vendor Management Unit; 717-346-2676.

**Address:** Use the address associated with the Vendor ID number. Please note that the address must match exactly with the information in the SAP data base. If it does not match exactly, contact Vendor Services to make any changes before submitting the request.

**Vendor Invoice Date:** Enter the date the replenishment was requested.

**Agreement Number:** Enter the agreement number associated with your Dirt, Gravel, and Low-Volume Road agreement. This can be found on "Schedule D" of the agreement.

**Time Period:** Enter the time period associated with the replenishment request. Please refer to your previous replenishment request. If your last request had a time period ending June 30, 2015, then the current request should have a time period start date of July 1, 2015. You may request a replenishment for any time period, but requests more frequently than four times per fiscal year (July 1-June 30) are discouraged.

**ACH Bank Transfer:** In order to use this direct deposit service, the account number and bank key number (routing number) must match exactly the information in the SAP system. Otherwise reimbursements will be made by written checks. For question, contact Vendor Services: Commonwealth of Pennsylvania; Vendor Management Unit; 717-346-2676.

**Dirt and Gravel Administrative Expenses:** Enter the total administrative expenses for the time period listed. Eligible expenses can be found in the Admin Manual in section 3.4.2. Low Volume Road administrative expenses can be completed in the same manner.

**Dirt and Gravel Education Expenses:** Enter the total Education expenses for the time period listed. Eligible expenses can be found in the Admin Manual in section 3.4.3 Low Volume Road education expenses can be completed in the same manner.

**Dirt and Gravel Project Expenses:** Enter the total project expenses for the time period listed. Eligible expenses can be found in the Admin Manual in section 3.4.4. Low Volume Road project expenses can be completed in the same manner.

**Total expenses claimed for the period:** Each replenishment can include expenses from one, two, or all three of the above categories (admin, Edu, project). Enter the sum total of all Dirt and Gravel expenses you are requesting reimbursement for this period (admin, edu, project) plus all of the low-volume expenses you are requesting reimbursement for this period (admin, edu, project).

**Replenishment Requested:** Enter the amount of replenishment you are requesting. Because 50% of funds are sent out in advance, it is not uncommon for the total project expenses claimed for the period to be higher than the available funds remaining. In such a case, the replenishment request should be made only for the amount of funds remaining.

**Signature:** The replenishment request must include the printed name, signature, and date of the district manager.

**Audio also available via phone: 866-823-7699**  
For assistance, call: 814-865-5355

Revised 7/15

State Conservation Commission  
 Dirt, Gravel & Low Volume Roads Maintenance Form  
**Application for Replenishment of Advance Working Capital**

**Actual  
Example**

<u>County Conservation District</u>	SAP Vendor ID: _____
Address: <sup>1</sup> _____	Vendor Invoice Date: <u>1/21/16</u>
Agreement: _____	Time Period: <u>9/19/15</u> to <u>12/31/15</u>

Dirt & Gravel administrative expenses claimed this period .....	\$ <u>7,028.58</u>
Dirt & Gravel education & training expenses claimed this period .....	\$ <u>45.76</u>
Dirt & Gravel project expenses claimed this period .....	\$ <u>0.00</u>
<b>Total Dirt &amp; Gravel expenses</b> .....	<b>\$ <u>7,074.34</u></b>

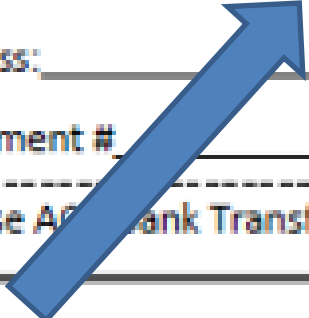
Low Volume administrative expenses claimed this period .....	\$ <u>1,289.13</u>
Low Volume education & training expenses claimed this period .....	\$ <u>0.00</u>
Low Volume project expenses claimed this period .....	\$ <u>55,361.87</u>
<b>Total Low Volume expenses</b> .....	<b>\$ <u>56,651.00</u></b>

<b>Total administrative expenses</b> claimed this period .....	<b>\$ <u>8,317.71</u></b>
<b>Total education &amp; training expenses</b> claimed this period .....	<b>\$ <u>45.76</u></b>
<b>Total project expenses</b> claimed this period .....	<b>\$ <u>55,361.87</u></b>
<b>Total expenses claimed for this period</b> .....	<b>\$ <u>63,725.34</u></b>
<b>Replenishment requested</b> (total expenses or contract account balance)	<b>\$ <u>17,160.45</u></b>

This represents the total expenses for this period       This is the balance that remains

## Application for Replenishment of Advance Working Capital

<u>Centre County</u> Conservation District		SAP Vendor ID: _____
Address: _____		Vendor Invoice Date: _____
Agreement # _____	Time Period: _____	to _____
<input type="checkbox"/> Use A/C Bank Transfer: Account Number: _____	Bank Key Number: _____	



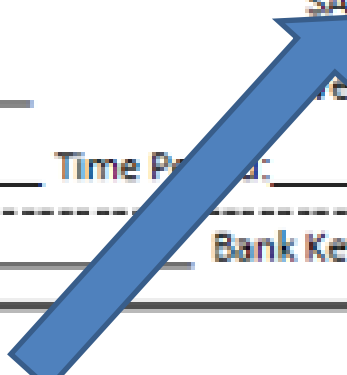
**County name:** Use the county name that matches **exactly** with the info associated with the Vendor ID number. Please note that the County Name must match **exactly** with the information in the SAP data base. If it does not match **exactly**, contact Vendor Services to make any changes before submitting the request. For example, “Adams Conservation District” is not **exactly** the same as “Adams County Conservation District” or “Adams Conservation”.

**Contact Information for Vendor Services:** Commonwealth of Pennsylvania; Vendor Management Unit; 717-346-2676.

# Replenishment

## Application for Replenishment of Advance Working Capital

<u>Centre County</u> Conservation District		SAP Vendor ID: <u>1234567</u>
Address: _____		Vendor Invoice Date: _____
Agreement # _____	Time Period: _____	to _____
-----		
<input type="checkbox"/> Use ACH Bank Transfer:	Account Number: _____	Bank Key Number: _____

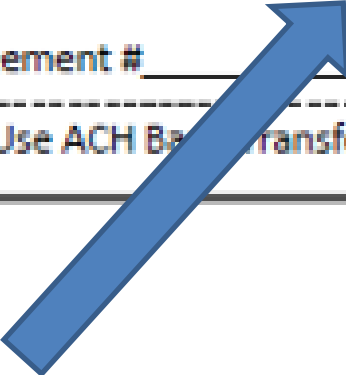


**SAP Vendor ID Number:** Use the Vendor ID number associated with your Conservation District.

**Audio also available via phone: 866-823-7699**  
For assistance, call: 814-865-5355

## Application for Replenishment of Advance Working Capital

<u>Centre County</u> Conservation District	SAP Vendor ID: <u>1234567</u>
Address: <u>414 Holmes Street, Suite 4, Bellefonte PA 16823</u>	Vendor Invoice Date: _____
Agreement # _____	Time Period: _____ to _____
-----	
<input type="checkbox"/> Use ACH Bank transfer: Account Number: _____	Bank Key Number: _____

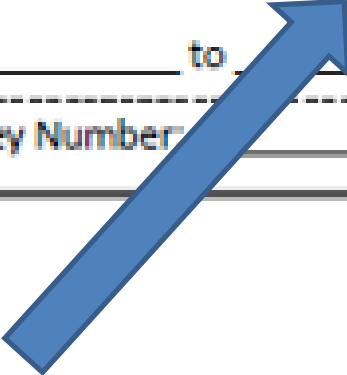


**Address:** Use the address associated with the Vendor ID number. Please note that the address must match **exactly** with the information in the SAP data base. If it does not match **exactly**, contact Vendor Services to make any changes before submitting the request.

# Replenishment

## Application for Replenishment of Advance Working Capital

<u>Centre County</u> Conservation District	SAP Vendor ID: <u>1234567</u>
Address: <u>414 Holmes Street, Suite 4, Bellefonte PA 16823</u>	Vendor Invoice Date: <u>4/18/17</u>
Agreement # _____	Time Period: _____ to _____
<input type="checkbox"/> Use ACH Bank Transfer: Account Number: _____	Bank Key Number: _____



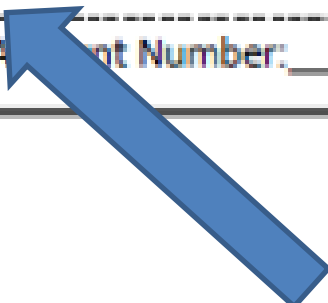
**Vendor Invoice Date:** Enter the date the replenishment was requested.

Audio also available via phone: 866-823-7699  
For assistance, call: 814-865-5355

# Replenishment

## Application for Replenishment of Advance Working Capital

<u>Centre County</u> Conservation District	SAP Vendor ID: <u>1234567</u>
Address: <u>414 Holmes Street, Suite 4, Bellefonte PA 16823</u>	Vendor Invoice Date: <u>4/18/17</u>
Agreement # <u>4106####</u>	Time Period: _____ to _____
<input type="checkbox"/> Use ACH Bank Transfer: <u>Account Number: _____</u>	Bank Key Number: _____



**Agreement Number:** Enter the agreement number associated with your Dirt, Gravel, and Low-Volume Road agreement. This can be found on “Schedule D” of the agreement. Starts with “4106\_\_\_\_\_”

Audio also available via phone: 866-823-7699  
For assistance, call: 814-865-5355

# Replenishment

## Application for Replenishment of Advance Working Capital

Centre County Conservation District

SAP Vendor ID: 1234567

Address: 414 Holmes Street, Suite 4, Bellefonte PA 16823

Vendor Invoice Date: 4/18/17

Agreement # 4106####

Time Period: 7/1/16 to 4/18/17

Use ACH Bank Transfer: Account Number:

Key Number:



**Time Period:** Enter the time period associated with the replenishment request. Please refer to your previous replenishment request. If your last request had a time period ending June 30, 2015, then the current request should have a time period start date of July 1, 2015. You may request a replenishment for any time period, but requests more frequently than four times per fiscal year (July 1-June 30) are discouraged.

*\*must be calendar date, not just year*



## Application for Replenishment of Advance Working Capital

Centre County Conservation District		SAP Vendor ID: 1234567
Address: 4106 Holmes Street, Suite 4, Bellefonte PA 16823		Vendor Invoice Date: 4/18/17
Agreement # 4106####	Time Period: 7/1/16	4/18/17
<input type="checkbox"/> Use ACH Bank Transfer: Account Number: _____		Bank Key Number: _____

**ACH Bank Transfer:** In order to use this direct deposit service, the account number and bank key number (routing number) must match exactly the information in the SAP system. Otherwise reimbursements will be made by written checks. For question, **contact Vendor Services:** Commonwealth of Pennsylvania; Vendor Management Unit; 717-346-2676.

# Replenishment

Dirt & Gravel administrative expenses claimed this period.....	\$ <u>4,156.00</u>
Dirt & Gravel education & training expenses claimed this period.....	\$ <u>250.21</u>
Dirt & Gravel project expenses claimed this period.....	\$ <u>116,200.00</u>
<b>Dirt &amp; Gravel TOTAL expenses claimed this period.....</b>	<b>\$ <u>120,606.21</u></b>

Low-Volume administrative expenses claimed this period.....	\$ _____
Low-Volume education & training expenses claimed this period.....	\$ _____
Low-Volume project expenses claimed this period.....	\$ <u>26,500.00</u>
<b>Low-Volume TOTAL expenses claimed this period.....</b>	<b>\$ <u>26,500.00</u></b>

**Dirt and Gravel Administrative Expenses:** Enter the total administrative expenses for the time period listed. Eligible expenses can be found in the Admin Manual in section 3.4.2. Low Volume Road administrative expenses can be completed in the same manner.

**Dirt and Gravel Education Expenses:** Enter the total Education expenses for the time period listed. Eligible expenses can be found in the Admin Manual in section 3.4.3 Low Volume Road education expenses can be completed in the same manner.

**Dirt and Gravel Project Expenses:** Enter the total project expenses for the time period listed. Eligible expenses can be found in the Admin Manual in section 3.4.4. Low Volume Road project expenses can be completed in the same manner.

# Replenishment

Total expenses claimed for this period (D&G + LVR).....	\$ <u>147,106.21</u>
Replenishment requested (the lesser of total expenses claimed, or current account balance).....	\$ <u>147,106.21</u>

I attest that:

All expenditures reflected herein were made in accordance with the 'Dirt & Gravel Road Statement of Policy', 'General Contract Conditions', and the criteria approved by this Conservation District's Quality Assurance Board. Advances and expenditures were made only for those expenses deemed "eligible" by Article 83.615 of the Statement of Policy and contractually agreed to in Article 83.611 of the Statement of Policy. A separate accounting of funds received under this program has been made and will be retained for three years. All required supporting expense documents will also be available for audit.

Sworn: \_\_\_\_\_  
District Manager (print) Signature Date

**Total expenses claimed for the period:** Each replenishment can include expenses from one, two, or all three of the above categories (admin, Edu, project). Enter the sum total of all Dirt and Gravel expenses you are requesting reimbursement for this period (admin, edu, project) plus all of the low-volume expenses you are requesting reimbursement for this period (admin, edu, project).

**Replenishment Requested:** Enter the amount of replenishment you are requesting. Because 50% of funds are sent out in advance, it is not uncommon for the total project expenses claimed for the period to be higher than the available funds remaining. In such a case, the replenishment request should be made **only** for the amount of funds remaining.

**Signature:** The replenishment request must include the printed name, signature, and date of the district manager.

## More Money = More Scrutiny

- Approving million dollar replenishments with one sheet of paper and no backup
- Occasionally treasury is starting to request backup for processing replenishments
  - Example:

# Replenishment Webinar

## Actual Treasurers' Inquiry Example

\$256,430.46  
 Replenishment  
 request was processed  
 like normal 11/29/16

State Conservation Commission

Revised 7/8/2014

Dirt, Gravel & Low Volume Roads Maintenance Form

### Application for Replenishment of Advance Working Capital

County Conservation District \_\_\_\_\_ SAP Vendor ID: \_\_\_\_\_  
 Address: \_\_\_\_\_ Vendor Invoice Date: 11/29/16  
 Agreement \_\_\_\_\_ Time Period: 07/01/2015 to 06/30/2016

Dirt & Gravel administrative expenses claimed this period	\$ _____
Dirt & Gravel education & training expenses claimed this period	\$ _____
Dirt & Gravel project expenses claimed this period	\$ 256,430.46
<b>Total Dirt &amp; Gravel expenses</b>	<b>\$ 256,430.46</b>

Low Volume administrative expenses claimed this period	\$ _____
Low Volume education & training expenses claimed this period	\$ _____
Low Volume project expenses claimed this period	\$ _____
<b>Total Low Volume expenses</b>	<b>\$ _____</b>

<b>Total administrative expenses claimed this period</b>	<b>\$ _____</b>
<b>Total education &amp; training expenses claimed this period</b>	<b>\$ _____</b>
<b>Total project expenses claimed this period</b>	<b>\$ 256,430.46</b>

**Total expenses claimed for this period** \$ 256,430.46  
**Replenishment requested** (total expenses or contract account balance) \$ 256,430.46

This represents the total expenses for this period  This is the balance that remains

I attest that:

All expenditures reflected herein were made in accordance with the "Dirt & Gravel Road Statement of Policy", "General Contract Conditions", and the criteria approved by this Conservation District's Quality Assurance Board. Advances and expenditures were made only for those expenses deemed "eligible" by Article 83.615 of the Statement of Policy and contractually agreed to in Article 83.611 of the Statement of Policy. A separate accounting of funds received under this program has been made and will be retained for three years. All required supporting expense documents will also be available for audit.

Sworn \_\_\_\_\_ Date 12/6/2016

Witne \_\_\_\_\_ Date 12-06-16  
 Conservation District (print)

#### FOR STATE CONSERVATION COMMISSION USE ONLY:

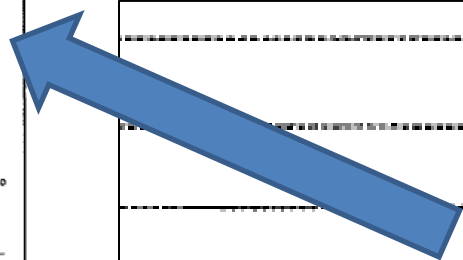
Commission verifies that the District's expenditures for projects, training and administration adhere to limits of Section 9106 of Act 3, 1997, the Dirt & Gravel Road Maintenance Program Statement of Policy and the Five Year Program Agreement.

Approved: \_\_\_\_\_ Date 12/16/16  
 State Conservation Commission

Account Code: 303540000-20 -6811001000-6600400

Amount: \$ \_\_\_\_\_

_____	\$ _____
_____	\$ _____
_____	\$ 256,430.46
<b>period</b>	<b>\$ 256,430.46</b>
<b>or contract account balance)</b>	<b>\$ 256,430.46</b>
<b>the balance that remains</b>	



# Replenishment Webinar

**Richardson, Roy**

**Actual Treasurers'  
Inquiry Example**

**From:** OB, PS\_Treasury  
**Sent:** Tuesday, January 03, 2017 8:12 AM  
**To:** Richardson, Roy  
**Cc:** OB, PS\_NonPO\_Invoice\_Inquiry  
**Subject:** FW: PC120162020392165 (BA 68) - backup Doc #1903942437

Hi Roy,  
Please see Treasury's inquiry below regarding doc #1903942437 and advise.

*Thanks,  
Shannon*

**Itemized breakdown  
requested from  
Treasury 12/30/16**

---

**From:**  
**Sent:** Friday, December 30, 2016 10:57 AM  
**To:** OB, PS\_Treasury  
**Subject:** PC120162020392165 (BA 68) - backup

Please provide an itemized breakdown of the lump sum reimbursement cost below.

1903942437 256,430.46 121920116 12/19/2016 68AGR REPLEN 4100065085 07/01/15-06/30/16

Dave

# Replenishment Webinar

## Actual Treasurers' Inquiry Example

10:11 AM  
11/29/16  
Account Book

Preservation District  
Account QuickReport  
October 18 through November 29, 2016

	Type	Date	Num	Name	Memo		Account	Amount
3020 - Dirt & Gravel Road Expenses								
	Check	10/28/2016	1028	██████ Township	A203-01/16/2016-121-01 ██████ Road	1122	JGR Program Acc	74,728.87
	Check	11/03/2016	1027	██████ Township	B213-02/16/2016-121-01 ██████ Road	1122	JGR Program Acc	62,545.56
	Check	11/14/2016	1029	██████ Township	81TWP186C0216 ██████ Road - Final	1122	JGR Program Acc	54,510.87
	Check	11/15/2016	1030	██████ Township	B209-02/16/2016-121-01 ██████ Road - Final	1122	JGR Program Acc	19,900.00
	Check	11/21/2016	1031	██████ Township	A205-02/16/2016-121-01 ██████ Road - Final	1122	JGR Program Acc	44,745.54
Total 3020 - Dirt & Gravel Road Expenses								<u>256,430.84</u>
TOTAL								<u>256,430.84</u>

Itemized breakdown  
provided by CD 1/3/17

## Accounting Standards

- Will likely need some documentation – especially for larger reimbursement requests.
- Will try to take required documentation from existing “quick reports” or something similar.
- Will be asking for input from district accounting staff.
- **SURVEY**: Would you be interested in a more “financial focused” administrative training?





- **Replenishment used by Districts to request remaining funds from SCC**
  - **Non-lapsing funds don't last forever: Unclaimed funds at the SCC for more than 2 years may be reallocated, or future allocations may be delayed or reduced.**
  - **Currently in Hbg from FY 2014-15:**
    - \$100,833
    - \$53,444
    - \$15,871
    - \$80,537
    - \$75,261
    - \$150,767
    - \$44,404
    - \$86,997
    - \$37904
    - \$85,791
    - \$12,610
    - **\$744,442 TOTAL**

***FY 2017-18 advanced  
may be delayed to  
these counties***

## Spending Requirements


- Funds must be spent or committed within two years of receipt in order to be eligible for future allocations.
- If a District misses a year, can be eligible in future years if they meet future requirements.
- D&G and LVR spending tracked separately.
- Checked every year during annual summary reporting.

## Spending Requirements

- if you have outstanding OLD contracts, expect to hear from SCC/CDGRS to ask to close out

9 contracts have been open since before 2014

Annual Summary Report

Funding Source:  

Yearly Summary Report

Year	Contracted Count	Contracted Total	Comp Cost
2017	51	3,141,798.17	
2016	231	12,246,978.15	
2015	51	2,303,503.72	
2014	13	331,529.15	
2013	2	78,785.00	
2012	2	43,000.00	
2011	2	37,896.88	
2010	2	48,800.00	
2009	1	12,350.00	
2008	0	0.00	
2007	0	0.00	

## Reporting

- New administrative manual added a requirement for quarterly updating of GIS.
- Will likely include financial reporting
  - Local account balances
  - Interest earned
  - Likely starting 2018 with new 5-year agreement



## Allocations

- Allocation formulas likely to remain unchanged
- Dirt and gravel allocations should not see any significant change
- Both allocations may be up slightly for eligible counties





# Questions ??

