

Dirt, Gravel, and Low Volume Road Program

Dirt & Gravel Administrative Training Schedules

What: 5 separate one-day trainings on administration of DGLVR Program

When and Where:

- **January 28th: Westmoreland County**
- **February 17th: Montgomery County**
- **March 2nd: Luzerne County**
- **March 10th: Clarion County**
- **May 5th: State College**

Who should attend:

- CD staff involved with Program: definitely
- Others involved in Program (Field Reps, etc.): encouraged
- QAB or District Board members: also invited
- Attendance by potential grant applicants (twps, etc.) is NOT encouraged.

Details:

- Registration/Continental Breakfast begins at 8:30 am.
- Trainings will last from 9am – 3pm and will include lunch.
- Trainings will focus on details needed to run the Program at the CD: handling funds, administering projects, record keeping, understanding policies, Program forms, etc.
- Trainings will be given by both Center and SCC staff.
- All Conservation Districts administering the DGLVR Program are required to have someone attend an administrative training.
- These will be largely the same material as the 9/29 “beta test” training done before the workshop (with some more info added and updated), so those who attended that session on 9/29 do NOT have to attend one of these (but are welcome to).
- If you can’t make the session in your region, you are welcome to attend another one.

How to Register:

- Register online at http://www.dirtandgravel.psu.edu/edu_training/admin_course.html

Please let us know if you have any questions. 814-865-5355

Dirt & Gravel Administrative Training Dates and Locations 2015

1) January 28, 2015 (Wednesday)

Westmoreland Conservation District

218 Donohoe Road, Greensburg, PA 15601

[Directions to Westmoreland Conservation District](#)

Hotel Suggestion: Ramada Greensburg Hotel & Conference Center

100 Ramada Inn Drive, Greensburg, PA

Hotel: 724-836-6060 (Room Block at \$89.00, *Dirt & Gravel Admin Training*)

2) February 17, 2015 (Tuesday)

Normandy Farm Hotel & Conference Center

Buchanan Room

Route 202 & Morris Road, Blue Bell, PA 19422

[Directions to Normandy Farm Hotel and Conference Center](#)

Hotel: 215-616-8307 (Room Block at \$125.00, *Dirt & Gravel Admin Training*)

3) March 2, 2015 (Monday)

The Woodlands Inn

1073 Route 315, Wilkes-Barre, PA 18702

[Directions to The Woodlands Inn](#)

Hotel: 570-824-9831 (Room Block at \$83, *Dirt & Gravel Admin Training*)

4) March 10, 2015 (Tuesday)

Gateway Lodge

14870 Route 36, PO Box 125, Cooksburg, PA 16217

[Directions to Gateway Lodge](#) GPS Navigation Systems use River Road

Coordinates: Lat 41.3264403 Long – 79.2055649

Hotel: 814-744-8017 (Room Block at \$109, *Dirt & Gravel Admin Training*)

5) May 5, 2015 (Tuesday)

Ramada State College Hotel & Conference Center

Ballroom

1450 S Atherton Street, State College, PA 16801

[Directions to the Ramada](#)

Hotel: 814-238-3001 (Room Block at \$75, *Dirt & Gravel Admin Training*)