

Contract # _____

**DIRT, GRAVEL AND LOW VOLUME ROAD
MAINTENANCE PROJECT AGREEMENT BETWEEN**

_____ **COUNTY CONSERVATION DISTRICT
AND**

Now, this ___ day of _____, _____, the _____ County
Conservation District ("district")
and _____,
known herein as the "project participant", agree as follows:

(1) _____ will
conduct, or cause to be conducted, a road maintenance project on specified portions of
_____,
in accordance the Application and Work Plan attached hereto.

(2) This project will be conducted in accordance with standards that prohibit the
use of materials or practices that are environmentally harmful and in accordance with the
application and work plan attached hereto and incorporated herein. Any changes or
modifications to the work plan will be performed to the satisfaction of the district.

(3) This project will be conducted in accordance with the "General Contract
Provisions" required by the State Conservation Commission ("Commission"), the
"Dirt, Gravel and Low Volume Road Maintenance Program Statement of Policy"
which is hereby incorporated by reference and can be found at
www.dirtandgravelroads.org, as adopted by the Commission and as may be amended
from time to time, and the environmental standards approved by the Quality Assurance
Board, which are attached hereto and incorporated herein.

(4) The project participant agrees to provide documentation to the district that all
required federal, state, or local permits have been obtained prior to project
commencement on the portion of the project requiring a permit, and further agrees to
comply with all such permits as a condition of performing this agreement.

(5) The project participant shall ensure that this contract and all other
arrangements entered into pursuant to the implementation of this contract are in
conformance with all applicable local, state, and federal laws, rules, and regulations.
This includes prevailing wage act requirements that must be followed for any
contracts where the total project value is in excess of \$25,000.

(6) The district agrees to fund the eligible costs for this project in an amount up
to, but not exceeding, \$ _____. This contract can be amended
using the Program's "Contract Amendment Form" up to an additional 20% of the
original contract amount identified here, at the discretion of the district.

(7) The project funds will be disbursed by the district to
_____ in accordance with the attached schedule of payments.

(8) A project participant shall maintain a separate accounting of funds received under the program.

(9) Records must be kept for seven years from the date of project completion.

(10) The Commission will have access to all relevant program documents during that time.

(11) Neither the district nor the Quality Assurance Board shall be held responsible for any loss of life, personal injury, or property damages of any kind incurred in performing or completing the work or duties under this contract.

(12) The project participant agrees to work concurrently with the district to complete a copy of the Project Completion Report when the project is completed.

(13) The project participant shall provide the district notice of at least _____ days prior to project commencement.

(14) The project participant shall complete the project no later than _____, unless an extension of time is approved by the district.

(15) The project participant shall obtain and satisfy all requirements as determined by the district.

(16) This document and the attachments hereto constitute the entire agreement between parties.

WHEREFORE, the parties have set their hands on the date indicated, intending to be bound hereby.

FOR THE DISTRICT:

FOR: _____

(Signed) (Date)

(Signed) (Date)

(Print Name)

(Print Name)

(Title)

(Title)

List of Attachments:

- Attachment A – Grant Application and Workplan (*project specific*)
- Attachment B – General Contract Provisions (*PA standard*)
- Attachment C – Statement of Policy, incorporated by reference, available at www.dirtandgravelroads.org
- Attachment D – Quality Assurance Board Standards (*county specific*)
- Attachment E – Schedule of Payments (*project specific*)
- Attachment F – Prevailing Wage Notification Letter (*project specific*)
- Attachment G - Prevailing Wage Certified Statement of Compliance (*project specific*)