

PA State Conservation Commission - Dirt, Gravel & Low Volume Roads Maintenance
"Project Timeline"

PROJECT INFORMATION	
Proj Participant: _____	CD Board Approval Date: _____
Road Name: _____	Contract Signed Date: _____
Site ID: _____	Orig Contract Amount: \$ _____
Prop Start Date: _____	Prop Completion Date: _____

AMENDMENTS (any additions to contract amount <u>or</u> extensions in contract length, <u>or</u> both)		
Amendment 1	Amendment 2	Amendment 3
Approved By: _____	Approved By: _____	Approved By: _____
Date Approved: _____	Date Approved: _____	Date Approved: _____
Additional Amt: \$ _____	Additional Amt: \$ _____	Additional Amt: \$ _____
New Cont. Amt: \$ _____	New Cont. Amt: \$ _____	New Cont. Amt: \$ _____
New End Date: _____	New End Date: _____	New End Date: _____

PAYMENT LOG			
Date: _____	Check #: _____	Amount: \$ _____	Note: _____
Date: _____	Check #: _____	Amount: \$ _____	Note: _____
Date: _____	Check #: _____	Amount: \$ _____	Note: _____
Date: _____	Check #: _____	Amount: \$ _____	Note: _____

PROJECT CLOSEOUT			
Proj. Completion Report Done:	by: _____	Date: _____	
Final Site Inspection Done:	by: _____	Date: _____	
Final Payment Sent:	by: _____	Date: _____	
Final Amount Paid:	\$ _____	In-Kind: \$ _____	

EVENT LOG (Log phone calls, site visits, inspections, etc.)		
DATE	EVENT	NOTES

continued on back

